Salida Sunrise Rotary Community Grants Sponsor Guidelines

Updated 4/21/22

Thanks for being a sponsor for a nonprofit's community grant request. You're providing an important link between Salida Sunrise Rotary and the nonprofits we support through Service Above Self.

In addition to the grant request form, please review the Rotary Donation Grading Sheet, which is available on ClubRunner in the . This will give you a better idea of how the grant requests are evaluated, so you can make sure the nonprofit is sharing adequate information for the committee to evaluate their proposal.

Please be aware of the following guidelines:

- Grants must address one of our priority areas – youth, education and vocational, environment, and/or community service. In addition, international projects that align with these priority areas will be considered, and will be reviewed by the International Projects Committee.
- Applications must be sent via email to donationrequest.ssr@gmail.com by the grant application deadline (for spring 2022 the deadline is June 1).
- The applicant must use the most current form found on the SSR website, **https://portal.clubrunner.ca/8364/SitePage/community-grants**
- Grant proposals may be for up to 50% of the project cost
- We do not provide funding for general operating expenses. Examples include (but aren't limited to) staff salaries, general marketing for the organization, and office equipment.
- We usually do not sponsor fundraising events for nonprofits.
- We strongly prefer that the nonprofit have other means of financial support for the project in addition to the SSR grant.
- Programs must follow local public health guidelines as applicable.
- Grants to a qualified organization of $1000 or greater from the Salida Sunrise Rotary Charitable Fund will only be approved once per calendar year.

Sponsors are responsible for the following

- Consult with the organization seeking a grant to ensure they are aware of the guidelines noted above, and that the application they are submitting is requesting funding for an appropriate project or program.
- Acknowledge that you have reviewed the grant application by either signing the grant application document (e-signature accepted) or sending an email with the name of the organization and project you are sponsoring to donationrequest.ssr@gmail.com
- Follow up with the organization for additional information about the project as requested by the Community Grants Committee.

Sponsors are encouraged to reach out to the Community Grants Committee to make sure their project meets current priorities before submitting.

Be sure the organization uses the most current donation form, which can be found on the SSR website on the Community Grants page (https://portal.clubrunner.ca/8364/SitePage/community-grants) and submit the application to **donationrequest.ssr@gmail.com**

Timeline: Summer/Fall grant applications open May 1 and run through June 1, 2022.