



Board of Directors Meeting September 2018

Minutes

September 20, 2018

September 20, 2018
Time: 5:00 pm – 7:30 pm

Location:

Residence of Patrick and Judy Ward
11955 Black Oak Drive
Nevada City, CA 95959

I. Call to Order

Meeting called to order at 5:30 pm. Quorum present (See attached attendance sheet)

II. Approval of the Agenda

A. Changes and Additions

1. Conversion of membership of Christian Eggleton to the Eggleton Family Membership with Christian as the Primary Family Member and his spouse, Andrea Eggleton as the Designated Family Representative
2. Approval of the nomination of Andrea Eggleton as an Active Rotarian and the Designated Family Representative in the Eggleton Family Membership.
3. Approval of club participation and funding of the Women of Worth Thanksgiving Dinner

The Board approved adding the agenda items. Motion: Leishman; Second: Long. Vote: All aye

III. Approval of the Minutes

- IV. Board of Directors Meeting Minutes, [August 16, 2018](#) with two attachments: Special board meetings on [August 13, 2018](#) and [August 20, 2018](#).

Minutes of each meeting approved as submitted. Motion: Bagley; Second: Leishman. Vote: All aye

V. Club Officer Reports

- A. Club President – State of the club/announcements (Kris Stepanian, President)

Club president, Kris Stepanian presented an overview of current club activities

B. Treasurer – Financial status (Bob Long/Judy Bagley Treasurer/Executive Treasurer)

1. Monthly Financial Report – [August 2018](#)- **Action:** Review and Accept Report

Club Treasurer, Bob long presented an overview of the August Financial Report. The Board accepted the report without change. Motion: Leishman; Second: Fredrickson. Vote: All aye

2. Status of letter to members regarding unpaid accounts receivables - **Action:** Information

The current status of the membership Accounts Receivables was reviewed by the board. Executive Treasurer, in the absence of Treasurer Bob Long while on vacation, will contact former member Marcus Moore to determine his intention for payment of his delinquent account and establishment of timelines to do so.

Treasurer Bob Long indicated he has not yet sent a letter to club members regarding the necessity to keep their membership account current and options for bill payment.

C. Secretary – Club Meeting Schedule (Pat Ward)

1. Review the club meeting schedule through December 2018 – **Action:** Review the meeting schedule

a. Board memo: [Club Meeting Schedule -092018](#)

Club Meeting Schedule reviewed

2. Discuss and advise club president regarding moving the club meeting scheduled for October 22, 2018 to the Area 4 Foundation Dinner on October 25, 2018 – **Action:** Discuss and advise club president

The board agreed to move the club meeting scheduled for October 22, 2018 to the Area 4 Foundation Dinner scheduled for October 25, 2018. Motion: Bagley; Second: Long. Vote: All aye

VI. Old Business

A. Gold Country Challenge Update (Bob Long) **Action:** Information, Board direction as needed

Bob Long, Gold Country Challenge Committee Chair, reported the date for the event in 2019 has been established for June 8, 2019. The event location at the fairgrounds has not yet been confirmed due to potential conflict with the Fathers' Day Bluegrass Festival.

B. Update on sponsorship of Sierra College Internship for social media/marketing support for the Gold Country Challenge (Bob Long/Janet Ryan) **Action:** Information, Board direction as needed

No report given

C. Update on participation in Area 4 Youth Services Committee (Marcia Salter/Blake Smith/Diana Hendry) **Action:** Information, Board direction as needed

Anita Daniels, Area 4 Assistant Governor, reported the committee is starting activities under the direction of Gordon Beatie. Several potential activities/projects were discussed.

- D. Status of negotiations with the new owners of the Holbrooke Hotel regarding club meeting arrangements (Anita Daniels, Facility Coordinator). **Action:** Discuss and Provide Direction to the club facility coordinator, Anita Daniels.

Anita Daniels, club facility coordinator, reported she is waiting to hear back from the new ownership of the Holbrooke Hotel regarding arrangements for future club meetings.

VII. New Business

- A. Request for Excused Absences (Leave of Absence) Reference [Club Policy 18-05, Attendance-Excused Absences](#) (Carol Lenhard, Membership Chair)

1. Jon Peek **Action:** Discuss and Action

Carol Lenhard, Membership Chair presented a request for an Excused Absence by Jon Peek. The board approved the request effective October 1, 2018, not to initially exceed 6-months and in accordance with the requirements in [Club Policy 18-05](#).

Motion to approve: Browne; Second: Leishman. Vote: All aye

2. Rich Toothman **Action:** Discuss and Action

Carol Lenhard, Membership Chair presented a request for an Excused Absence by Rich Toothman. The board approved the request effective October 1, 2018, not to initially exceed 6-months and in accordance with the requirements in [Club Policy 18-05](#). Motion to approve: Long; Second: Fredrickson. Vote: All aye

- B. Request for support of the transformation of the Emergency Department at Sierra Memorial Hospital (Sandra Barrington, Sierra Memorial Hospital Foundation - SNMHF). **Action:** Discuss and Provide Direction

1. [Letter from the SNMHF – July 18, 2018](#)

- a. Request for a \$7,500 donation to paid over three years

- b. Request for a club presentation on the transformation project by the SNMH Emergency Department (Presently scheduled for November 19, 2018)

Monty East, club member and board member of the Sierra Nevada Memorial Hospital Foundation, presented an overview of the planned transformation of the SNMH Emergency Room.

Kathy Medeiros, SNMH Administrator, also provided information about the hospital and future plans. She also answered questions about the Emergency Room project and other issues regarding the future of the hospital.

The board also discussed potential options for contributing to the Emergency Room project.

Club Treasurer, Bob Long will explore several options for potential contribution amounts and funding sources towards the Emergency Room project and report back at a future board meeting.

The board was also advised a presentation to the club by the Sierra Memorial Hospital Foundation regarding the project will be presented to the club at the club on November 19, 2018

- C. Casino Night 2019 Planning Update (Seth Leishman, Vice President) **Action:**
Information, Board direction as needed

Seth Leishman, Casino Night Committee Chair, reported that the Casino Night Committee will be meeting in the near future to begin planning for "Woodstock", Casino Night 2019.

VIII. Avenue of Service and Committee Reports

- A. Membership (Carol Lenhard)

Membership Chair, Carol Lenhard, presented the request to transfer the membership of Christian Eggleton to a Family Membership and the approval of his spouse Andrea Eggleton as the Designated Family Representative and Active Rotary Member. Motion to approve: Leishman; Second: Fredrickson. Vote: All aye

- B. Public Image (Fred Claessens)

No report

- C. Foundation (Rod Fivelstad)

Club President, Kris Stepanian gave a short report on preparations for the upcoming Foundation dinner.

The Board also discussed awarding Chris Roberts, Principal of Lyman Gilmore Middle School, a Paul Harris Fellowship in recognition of his support of Rotary, and especially the Student of the Month Program. The Board had no objection to doing so and asked the Foundation Committee to make appropriate arrangements for an award presentation in November 2018.

- D. Community Service (Larry Faller/Doug Newnan)

Doug Newnan, Community Service Community Co-Chair, presented an update on on-going and planned community service school projects and potential Go Fund Me funding sources.

Don Daniels, project manager for the Northstar Powerhouse and Mining Museum project also updated the board on the successful work parties at the museum on September 15th and 16th. He reported several things still need to be done to complete this phase of the planned project and should be completed in the near future.

Kathleen Shaffer, Doug Newnan and Bob Long discussed plans for support of the Thanksgiving Dinner by the Women of Worth. The dinner is planned for the Sunday before Thanksgiving, November 18, 2018. More details will be provided as the event gets closer.

They also discussed a wish list of things that are needed for Heddy's Haven, the Women of Worth's transitional safe haven in Nevada County. A list of needs will be passed around in the future and members can sign up to provide items on the list.

- E. Youth Service (Marcia Salter/Blake Smith)

Marcia Salter updated the Board on the activities of our RYE student. She again asked for help in finding host families for her and the need for other club members to assist with transportation and coordination of day trip activities for her.

The Board also discussed future plans for the commitment to sponsor outbound students and the critical need to ensure we have host families lined-up for inbound RYE students before making future RYE commitments.

F. International Service (Wyn Spiller/Lee & Joanne Osnas)

President Kris, mentioned the upcoming presentation regarding a potential Cambodia project at the club social on October 4, 2018 at the Lenhard's residence.

It was also mentioned the Smiles Without Borders project is still on-track for February 2019 and there may be opportunities to travel to Mexico to assist with the project.

Anita Daniels, Area 4 Assistant Governor reported the Area 4 Heritage Garden project is ready to proceed pending approval of the grant request to the district.

G. Vocational Service (Don Daniels)

Vocational Service Chair, Don Daniels reported on potential Vocational Service projects to include workplace tours.

IX. Area 4 Update (Anita Daniels, Area 4 Assistant Governor)

Area 4 Assistant Governor, Anita Daniels additionally reported on a busy schedule of upcoming events including a busy schedule for incoming presidents and club officers after January 1, 2019.

X. Comments and Announcements

No additional comments or announcements

XI. Next Meeting Date: October 18, 2018

Next meeting time and location TBD

XII. Adjournment

Meeting adjourned at 7:00 pm

Agenda Prepared by

Patrick Ward
Club Secretary