



Now Seeking Applications! YCDT Seeks to Address Opioid Crisis Through Youth Education

Founded in 2004 with help from the Foundation for Enhancing Communities, the United Way of the Capital Region, the Patriot News and many dedicated volunteers, The Youth Community Development Team (YCDT) is a joint project of the Rotary Club of Harrisburg, the Harrisburg School District and Bishop McDevitt High School.

Each year, approximately 40 high school juniors and seniors from Harrisburg schools are selected to participate in the nine month YCDT program. The program encompasses leadership development, community service, involvement and community support. Within this program, each year the students work together to identify an area of community need and raise funds to make an annual grant to a program addressing those needs.

We are pleased to announce that the 2019-2020 YCDT class has selected the Opioid Epidemic as its identified area of need, and is now accepting proposals from nonprofit organizations which seek to address the area of need through education program(s) for youths in 6th-12th grades in the Tri-County area of Cumberland, Dauphin, and/or Perry Counties.

Priority will be given to proposals that include: emotional and mental wellness; prevention; and which take place during school hours. Examples may include, but are not limited to, in-person Ted Talk style presentations; testimonials; first-hand experiences, and experiences that include city and local authorities. Proposed activities may take place within any of the counties eligible for this grant opportunity; proposals are not required to serve all eligible counties. Proposals taking place during school hours must include a letter from the participating school stating agreement to participate.

This grant opportunity is available to 501(c)3 nonprofit organizations, offers a one time-time grant award of \$5,000 and one organization will be selected; applicant organizations must consider how they may provide volunteer opportunities for YCDT students and Rotary Club of Harrisburg members. A full application including all attachments must be received by the Rotary Club of Harrisburg no later than January 22, 2020. YCDT students, their advisors and the YCDT volunteer coordinators will review all applications and attachments and make recommendations for funding. Recommended organizations are required to attend a YCDT meeting to make a brief presentation and answer questions. Please save the date of March 10, 2020 between the hours of 11:00 AM - 1:00 PM to be interviewed. Funds will be issued during a regularly scheduled meeting of the Rotary Club of Harrisburg in May 2020. The grant recipient must attend the specified meeting in order to receive the funds and all grant activities may begin upon receipt of the awarded funds. Please see the following page for full application details.

2019-2020 YCDT GRANT APPLICATION & APPLICATION SUMMARY SHEET

Thank you for applying to the 2019-2020 YCDT Grant Opportunity. Attachments are required; follow all directions. Failure to answer questions, utilize the Application Summary Sheet, or provide required materials will disqualify your application.

A COMPLETE APPLICATION WILL INCLUDE, IN THE FOLLOWING ORDER

- ☐ Brief letter on organization's letterhead signed by Executive Director and Board Chair.
- ☐ **Application Summary Sheet (provided): Type all responses.**
- ☐ Application Narrative: Answer the following questions in a maximum of five pages, typed, 12 point font, 1 inch margins on all sides. The five page limit only applies to the Application Narrative.
 - Describe your organization and services provided; include the organization's mission statement and any applicable history and or successes.
 - Describe the proposed program and/or project, the geographic area it will serve, and the audience to be served; state why this audience was selected. You **MUST** use and complete the following statement within your answer, "Grant funds will be used to _____". Include when and where the project will take place. List dates and locations as appropriate in chronological order and state if provided dates/locations are confirmed, estimated, or to be determined. State how/why your project will serve to address the 2019-2020 YCDT identified area of need.
 - What will project success look like and how will project success be measured and documented (i.e.: how will you know the project is successful? Are you collecting value statements, numbers served, surveys, photos, before and after images, or using other methods)?
 - Describe any other funding sources and amounts. If this proposal is not supported by YCDT grant funds, will you be able to implement the project as stated? Explain. Should funds be awarded, describe the sustainability of the proposed and/or project after the grant funds are used.
 - Please state how your project will be made accessible to all individuals who qualify for participation and describe any accommodations, modifications, technologies, or services you will offer to ensure that all eligible participants experience the best possible services or outcomes.
 - Describe how YCDT students and Rotary Club of Harrisburg volunteers may support your project beyond funding—are there volunteer opportunities or other methods of support? Explain.

REQUIRED ATTACHMENTS

- ☐ A clear project budget which includes how and where the proposed grant funds will be utilized
- ☐ An organization or department budget
- ☐ Complete board list including affiliations
- ☐ Two letters of support
- ☐ If the project is taking place during school hours, a letter of agreement from the school must be included.
- ☐ Current copy of the organization's 501(c)3 letter
- ☐ Certificate of registration with the PA Bureau of Charitable Organizations, if applicable
- ☐ First page of the applicant organizations most recent 990; if an 990 postcard is used, please provide the most recent audit and/or financial statement.

SUBMISSION INSTRUCTIONS

- ☐ Do not staple or permanently bind your application or include supplemental materials. Paper clips and other binder clips are acceptable.
- ☐ **One original complete application with all required attachments and 12 copies of the APPLICATION NARRATIVE ONLY must be returned by January 22, 2020 to: YCDT Class of 2019-2020, The Rotary Club of Harrisburg, 3211 N. Front Street, Harrisburg, PA 17110**
- ☐ Questions may be directed to Addeline Alaniz Edwards at addeline@hbgrotary.org or 717-213-5049.
- ☐ An electronic copy of the application may be found at www.hbgrotary.org.



2019-2020 YCDT Application Summary Sheet

Organization Name _____

Address _____

City _____ **State** _____ **Zip** _____

Website _____

Contact Person _____ **Title** _____

Email _____ **Telephone** _____

Project Title _____

Term or Duration of Program or Activity _____

Total Project Budget _____ **Amount of this Request** _____

Capture your project in 200 words or less: _____

Geographic Area Served by Project _____

Primary Target Population _____

Name of CEO or Executive Director _____

Name of Board President or Board Designee _____

Signature of Board President or Board Designee _____

Date _____