

## Funding Guidelines

Only cash contributions from D-5970 Rotary clubs will be matched with D-5970 DDF. The host partner, host district must contribute to the project. Global Grant applications will be accepted throughout the Rotary year and processed on a rolling basis.

You can partner with other qualified clubs and districts to increase the cash and DDF available for a project. D-5970 will match Club Cash on a 1:1 ratio. Maximum DDF match is \$17,000 TRF will match Club Cash on a \$0.50/\$1.00 ratio and will match DDF on a \$1.00/\$1.00 ratio. The minimum match request TRF will consider is \$15,000. The maximum TRF match is \$200,000 with additional levels of competition and TRF approval applied beyond a TRF award of \$50,000.

## Global Grant Requirements

- Your project must begin with a community needs assessment.
- Your project must have a long-term sustainable impact.
- Your project must result in a minimum TRF match of \$15,000. As clubs' cash contributions are matched by D-5970 and TRF, the minimum project budget needs to be greater than \$30,000.
- You must have a host Rotary club partner in the district where the project will be implemented.
- The host partner is required to contribute to the financing of the project.
- The host partner must accept responsibility for submitting interim and final reports.
- The project must fall within at least one of the six Rotary International areas of focus:
  - a. Peace & Conflict Resolution
  - b. Disease Prevention & Treatment
  - c. Water & Sanitation
  - d. Maternal and Child Health
  - e. Basic Education & Literacy
  - f. Economic & Community Development
- The project must address an important need identified by community itself.
- You and your host partner must each form committees of at least 3 members of your club who will serve as project contacts and accept responsibility for implementing and reporting.
- You must communicate with a D-5970 Global Grant Committee Chair during the development of your GG Application.

## Qualifications & Pre-Requisites

- To qualify, one or more members of your club, such as the grants committee chair, President and President-Elect, must attend a Grant Management Seminar (GMS) prior to the Rotary year in which you will apply for the grant.
- Your club President and President-Elect at the time the grant is implemented must sign the Rotary Foundation Memo of Understanding (MOU) and D-5970 Addendum to TRF MOU.
- You must have a Host Partner in the country where the project is located.
- Your host partner club and its district must also be qualified to participate in the TRF grant program.
- Your club and your host partner club and district must be current on reporting for all of their open and completed grants.
- The team from your club planning to write the grant is required to have a one-on-one training session with the district global grant chair before starting the grant process.

## Global Grant Process in 8 Easy Steps

1. Log into [www.Rotary.org](http://www.Rotary.org) (My Rotary) using your email address and password.
2. Select *Take Action>Grant Application Tool*.
3. Under *Global Grants>Proposal*, select *First Steps*.
4. Refer questions to the District Global Grant Subcommittee Chair (DGG-SC).
5. Submit Grant to Rotary International.
6. Notification will come to DRFCC that a Grant is requesting action. DRFCC will request a Preliminary Review by RI staff.
7. If Preliminary Review is acceptable and if DDF is requested, DRFCC will submit DDF request to DRFC and District Board for approval at next meeting(s). If no DDF is requested, DRFCC will authorize.
8. After approval by DRFCC/Board, the DRFCC and DG will authorize grant and RI will begin formal grant review process.