

GUIDELINES FOR INTRODUCTIONS

The Rotary Club of Rochester

- Introductions need not be long. The business part of the meeting may be tight time-wise. If the introductions run long, they might cut into our speaker's time.
- If the guest has a host Rotarian, please ask the host Rotarian to introduce him/her.
- If the guest has no host, please state the guest's name and home city or Rotary club.
- You should feel free to converse briefly with each guest by asking a question or two, but please keep in mind some guests may be in Rochester for medical reasons and would prefer not to share that information. A question **other than** "What brings you to Rochester?" would be appreciated.
- Please do not give the microphone to the guest, instead hold it for her/him while s/he speaks.

Thank you for your Rotary Club Service!