



**Trash 2 Treasure Market**  
**Saturday 5 December 2020**  
**Market Site – Application Form**

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To apply for a market site please fill in the form below and email, (with required documents), to [emeraldrotarymarket@gmail.com](mailto:emeraldrotarymarket@gmail.com)

**SITE INFORMATION**

1. All sites are 3m wide x 3m deep (approx.)
2. Cars / vans may be parked in the allocated parking area for stallholders (if do not extend beyond parameters).
3. Site cost is \$20 (intro offer) for a 3m x 3m site, or \$30 if you require Rotary International insurance.
4. Successful applicants will be notified by email.
5. Payment for your site must be paid to and received by the Rotary Club of Emerald & District Inc. by no later than Wednesday 2 December, failing which the Rotary Club of Emerald & District may at its discretion cancel your stallholding.
6. Please Note – NO Power will be supplied to the sites. If power is required please bring your own generator, which must not create noise that is of a level that the Rotary Club of Emerald & District at its sole election deems unacceptable.
7. Set up of stalls is from 7am to 8.30am.

**CONTACT DETAILS**

SURNAME		FIRST NAME	
POSTAL ADDRESS			POST CODE
PHONE		MOBILE	
EMAIL			

**BUSINESS DETAILS – if applicable**

BUSINESS NAME
TYPE OF BUSINESS
DESCRIPTION OF PRODUCT RANGE
WEBSITE / FACEBOOK

**PAYMENTS:**

**Rotary Club of Emerald and District**

**BSB: 633 000**

**Account number: 159114719** Please include: T2T 12-20/your name/business name as a reference

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INSURANCE DETAILS		
DO YOU HAVE PUBLIC LIABILITY INSURANCE (\$10 MILLION COVER IS REQUIRED)	YES	NO
NAME OF INSURER	POLICY NUMBER	EXPIRY DATE
PLEASE PROVIDE A COPY OF YOUR PUBLIC LIABILITY INSURANCE – CERTIFICATE OF CURRENCY		

IF YOU DO NOT HAVE PUBLIC LIABILITY INSURANCE – IT CAN BE SUPPLIED BY THE ROTARY CLUB OF EMERALD & DIST. AT AN ADDITIONAL COST OF \$10 FOR \$10 MILLION COVER (\$50 Site fee including Insurance)

DO YOU REQUIRE PUBLIC LIABILITY INSURANCE AT AN ADDITIONAL COST OF \$10  YES  NO

RULES & CONDITIONS
<ol style="list-style-type: none"> <li>All Stalls must be of a professional standard.</li> <li>Stallholders will be responsible for the cost of repair of any damage to the venue resulting from negligence by the stallholder.</li> <li>Product Security is the Stallholder's responsibility.</li> <li>Only one business per stall is permitted (at discretion of organiser).</li> <li>Public Liability and Product Liability Insurance is the responsibility of the Stallholder.</li> <li>The Stallholder hereby indemnifies and holds The Rotary Club of Emerald &amp; District Inc, and its members harmless against all claims or loss arising from or in connection with or in relation to the operation of the market.</li> <li>All products should adhere to the Australian Safety Standards for Children. Further all Stallholders must have a current and provide to the organiser a copy of the Stallholders' Working with Children card.</li> <li>Stallholders hereby give the organisers permission to use their images &amp; business name for promotion of the Trash 2 Treasure.</li> <li>Stalls cannot be transferred or assigned to another business.</li> <li>Stallholders are responsible for leaving their stall site and surrounds clean and tidy both during and at the completion of the market. Please do not use local bins – take all rubbish home with you.</li> <li>Stallholders are to confine their displays and signage to their allotted stall site.</li> <li>The Rotary Club of Emerald &amp; District Inc are not responsible for any adverse weather conditions.</li> <li>In the event of a Code Red Fire Warning being issued for the day of the market the event will be cancelled, and any payment made by the Stallholders <b>[refunded or forfeited?]</b>.</li> <li>All exits must be kept clear at all times, and Stallholders must comply with the directions of the organisers in respect of set up, emergency exit and/or at the conclusion of the market.</li> <li>The Rotary Club of Emerald &amp; District Inc. has the right to eject any stall holder who they believe does not comply with the regulations, or does not follow directions given.</li> <li>All stallholders that operate their own generators must turn the generator off if requested by a representative of the Emerald</li> </ol>

YES - I AGREE TO THE RULES & CONDITIONS OF THE TRASH 2 TREASURE MARKET

WHERE DID YOU HEAR ABOUT TRASH 2 TREASURE?

FOR ENQUIRIES PLEASE CATHERINE ELFICK – 0408 769 491

PLEASE REGISTER BY RETURNING FORM TO [emeraldrotarymarket@gmail.com](mailto:emeraldrotarymarket@gmail.com) AND ARRANGE PAYMENT BY WEDNESDAY 2 DECEMBER.

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## COVID-19 RESTRICTION REQUIREMENTS All Stallholders

1. Must stay home and avoid contact if feeling unwell.
2. Must wear appropriate Personal Protective Equipment (PPE) face mask for the duration of their time at the market.
3. Are encouraged to have downloaded and have active on their mobile phone the Commonwealth Government **COVIDSafe** application for all of the time they are in the precinct of the Market.
4. Must have a table or barrier between their serving area and the general public of sufficient width to encourage a 1.5 metre distance between staff and the public.
5. Must have on display suitable signage to encourage safe activity in the Covid19 environment, including 1.5 metres spacing between each person, when moving or queuing in the Stallholder's area.
6. Must have on each table a hand sanitiser dispenser with alcoholic sanitiser for use by the Stallholder and customers.
7. Must regularly clean and sanitize common contact surfaces using a disinfectant to help to reduce the spread of infection.
8. Must have their own rubbish container and take all of their rubbish and any public rubbish caused as a consequence of their activity, away with you at the end of the market.
9. Must comply with the appropriate food handling regulations, if you handle or sell food.
10. Must keep accurate records of all personnel working at the Market each Sunday, including contact details for accurate contact tracing purposes.
11. Must familiarise themselves with all COVIDSafe regulations that apply to business activity;
12. Must have a lawful COVIDSafe plan and protocols in place, and if requested by the organisers produce for the organisers' inspection.
13. The Insurer will not cover personal injury as a result of your reckless disregard of any guidelines, principles or instruction issued by the Australian Government, relevant State or Territory Government, the New Zealand Government or any other relevant Government jurisdiction you operate in, regarding any infectious or communicable disease, bacteria or virus.