

2023-2024 District 7120 Grant Report

1. Mail completed form, receipt, cancelled Rotary Club check, project pictures to Patrick Stack, 79 Northcliffe Dr., Rochester, NY 14616.
2. Scan report and receipts as well and email them to pkroc@outlook.com

Rotary Club: _____
Project Title: _____

Project Description: (Be brief)

1. Describe the project. What was done, when and where did project activities take place? If this is a progress report, what remains to be done?
2. How many people benefited from this project? _____
3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?
4. How many Rotarians participated in the project? _____
5. What did they do? Please give at least two examples, not including financial support provided to the project
6. If a cooperating organization was involved, what was its role?

Financial Report: Attach copies of receipts to this report and retain originals of all documents for seven years.

8. Income

Sources of Income	Amount
1. District Simplified Grant funds received from the District	
2. Club funds	
3. Other sources: (specify)	
4.	
Total	

9. Expenditures (please be specific and add lines as needed)

Budget Items	Name of Supplier	Amount
1.		
2.		
3.		
4.		
5.		
Total Project Expenditures		

Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Simplified Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate.

Certifying Signature _____ Date: _____

Print name, Rotary title and club: _____

To be completed by the District Rotary Foundation Grants Committee Chair:

District Grant # _____ Individual Project Report # _____

Updated 7/31/2022 BJS