

**“Going Hybrid” Chat Summary  
August 13, 2020**

*Questions asked by Zoom participants on chat are in bold; bulleted comments are from Zoom participants responding via chat*

**How are you collecting happy fines from Zoom participants?**

- We have some track who and adds it to the quarterly invoice.
- Lakeville has set up a Venmo account and a Donate button on their website linked to their Paypal account.
- A member collects names and dollar amounts honor system to send money to treasure
- I thought Venmo could only be linked to individuals, not organizations?
- We do venmo and it works great! I screen share a PDF with the venmo name.
- We use donorbox for happy bucks for our zoomers

**Are your speakers at meetings joining you by Zoom or in person at in-person meetings?**

- We have had 6 - 10 of 72 meeting at in-person format and bulk online. because the tech people are not in the ballroom, we are still having our speakers zoom in rather than present in the ballroom
- One of the things that we have thought about is our speaker can be anywhere. We no longer have to have someone locally. For example, you guys could do this presentation for our club here in Texas just like I am joining your 'meeting' now. Another thing we've found is the host can allow anyone to share their screen so if anyone has something they would like to share they can do so.
- I would also suggest to have a designated Zoom Host for your speakers joining via Zoom.

**Where is the chapter president expected to be, in room or on Zoom?** See Going Hybrid recording

**How are you avoiding livestreaming people eating?** See Going Hybrid recording

**In-person meetings**

- Our club, breakfast, has not gone back live, yet, however, venue is large enough that we could distance. Instead of a buffet meal, meal would be served. We'd have to reserve for meals in advance and announce a specific time for serving.
- Our hotel makes box lunches for us. Beverages in a cooler. No wait staff. Reservation for box lunch has to be in 3 days in advance to avoid waste.
- We will require all members to register to attend a meeting. Register for in-person for attendance and meal count. Register for virtual meeting for attendance. Please provide comments if you have any about this idea.
- We do that. Dual registration system. Working very well.
- Agree - registration for attendance...but for smaller clubs, is off-putting...

**Do you notice a different level of engagement with people who attend by zoom & those who come in person?**

- Yes, often Zoom engagement is lower - certainly there is a higher chance of being distracted!
- Maybe have committees as the in-person versus full club meeting?

**Any advice for pulling in video (TED talks or speaker promo materials)?**

- We've been using Ted Talks for a while - note, you cannot post the recording online because of copyright
- Ted talks work really well for us, because it has members talking with one another, rather than Q&A to a speaker, building fellowship
- For sharing video...don't forget the magic button to 'share computer audio'

**How do you bring sound – music – into the session? / What do you do differently if you want to include music (live or recorded) and have it sound decent?** See Going Hybrid recording

**How are you sanitizing/cleaning the mic when handing off to the next speaker?**

- Each speaker uses hand sanitizer before touching the mic
- An alternative to hand sanitizer is to have gloves that you would use for food prep. Right now... probably cheaper than sanitizers.

**How many devices are hooked up to the mixer?** It depends on the system setup...

**Do you have to pay extra for internet connection at meeting location? Do you just run through someone's wi fi hotspot?** It depends on the meeting site...

**Are you using the Pro or Webinar version of Zoom?**

- Few clubs need webinar version, unless regularly over 100 to attend. Webinar version limits interaction of participants to chat and Q&A only
- A license allows use of meeting or webinar format.
- Webinars is an add-on, not automatic with a Pro plan
- The pro subscription is good for most clubs

**How portable is a ZOOM license? Is it fixed to one machine? / What is the recommendation for how many licensed users to have on ZOOM? / Where on the district site can one order a Rotary zoom license, and will that license be in one person's name or multiple people?**

- Zoom license is fixed to a person.
- Licensed to an email address
- Have the zoom license set to your general club's email.
- Zoom is licensed to a person ... someone suggested using your club general email address. You can share the access info w/those who need it or that you want to have it.
- I recommend each club. with rotary discount it is \$120/year

- If each club has a gmail address, that works well. Then your social media accounts use that, it means you get a YouTube channel, Google Drive (for getting pics from all members and the public plus store documents, use for forms, historical records, etc.) and Google Calendar
- For Zoom discount: <https://my.rotary.org/en/member-center/rotary-global-rewards/offers?rwc=1>

**Have clubs been recording meetings and posting them for members who missed?**

- I'd be interested in how many people WATCH recordings...there are negative social media consequences (Facebook at least) if you post or live stream and no one watches and/or comments)
- I have been publishing recordings of our zoom meeting on our newly create YouTube channel since we went online

**Do people who attend by Zoom pay the same membership rate as those who come in person?**

- When we go hybrid, we're going to charge members per meal as s/he attends. No more pay whether you show up or not ... at least for now.
- We are collecting full dues from all right now and the breakfast dues are being donated to charities.
- We use Eventbrite to have members/guests register to attend the in-person format and they will get billed for the box meal

**If you have a small group in person, do you still need a mic or can you pick up all the voices from the mike in the laptop?**

- Laptop mics are focused. if people in the room are facing the back of a laptop, they will not be heard
- Additional tip - if one turns off their video, and just audio, that helps bandwidth, too

**Do the people at the in-person meetings sing?** We find that singing on Zoom as a group is chaos.

**What is the critical mass to justify a hybrid?** 80% of my club's 34 members are 65 and older. Only 4 or 5 say they will attend in person

- 1/3 of our club members are unlikely to attend in-person un end of pandemic
- Depends on your club

**Response to remark from panelist about the potential difficulty of attracting new members if using only Zoom format – prospective members cannot experience the in-room “vibe” of the club. Zoom is good for retention of current members**

- One of the advantages of Zoom is retention of current members. Also getting guests and visiting Rotarians from around the world. And you can INVITE your project partners from those overseas clubs to be with you as well.
- Should also consider the opportunity to recruit new members who can participate via zoom is enormous

- Options...zoom has attracted some and retained some who would otherwise leave (travel, etc.). Plano East has added members strictly in Zoom experiences.
- I'd suggest that we explore how to engage/ attract members via projects. Many are more interested in that than meetings
- Fond du Lac Morning Rotary has inducted two former RYE living in their home countries