

Public Image Web Talk on Hybrid Meetings - Agenda

To be discussed

- What is a Hybrid VIP Meeting?
- Why should Clubs consider them?
- Barriers & Disadvantages
- Solutions and Technical Requirements
- Lessons Learned

Featuring

- Organizer: Leah Bisson, Akron Newstead, District PI Committee
- Moderator: Michele Starwalt-Woods, Dunkirk-Fredonia, District PI Committee
- Producer: District Governor Anne Bermingham
- Panel: David Berry, Niagara Falls Sunrise
- Panel: Paul Marchese, Batavia - PI Committee Technology Rep.
- Panel: Ralph Montesanto, Dundas Valley Sunrise
- Panel: Kevin Sixbey, Jamestown Noon

Format

- 7:00 - 7:20 Panel Discussion
- 7:20 - 7:40 Breakout Rooms led by Panel Participants
- 7:40 - 8:00 Wrapup

Formatting for Web Talks

1. Introductions (5 minutes)
 - a. Introduce panelists: Kevin Sixbey, Paul Marchese, Greg Fedaryn, Dave Berry, Ralph Montesanto
2. Panel Questions (25-30 minutes)
 - a. What is a VIP/Hybrid Meeting? (Greg F)
 - b. Why should we do VIP Meetings? (Ralph M)
 - c. What are some of the potential barriers for successful VIP Meetings? (Dave B)
 - d. What technology is recommended for a successful VIP Meeting? (Paul M)
 - e. What are some key lessons you have learned through implantation of VIP Meetings? (Kevin S)
3. Breakout Rooms (10-15 minutes)
 - a. After the panel discussion we can divide into breakout rooms with each panelist moderating a room.
 - b. Participants will return with questions they can ask the panel
4. Panel Q and A (15 minutes)
 - a. Participants return to ask their questions to the panel. In order to facilitate and exemplify easy Zoom communications, we can encourage participants to write their questions in the chat
 - b. Alternatively, the moderators can type the questions into the chat.
5. Wrap Ups (5 minutes)
 - a. Thanking of the panelists and links to any district resources on VIP Meetings