

Policies to Implement Los Altos Rotary Club Bylaws and Constitution

Payment of Dues and Delinquency

Resignation

Reinstatement

[Board of Directors: January 11, 2021]

The Board of Directors of the Los Altos Rotary Club hereby adopts the following Policies to implement the intent of the Bylaws of the Rotary Club of Los Altos (adopted June 28, 2018) (“Bylaws”) and the Constitution of the Rotary Club of Los Altos (adopted June 28, 2018) (“Constitution”).

Section 1. Payment of Dues and Delinquencies.

The annual payment of dues to the Los Altos Rotary Club is an essential member obligation. The Treasurer shall send a dues invoice by July 1st each year, and state that payment of dues is due by the July 30th of each year. (Bylaws, Art. VI, Sec. 1; Constitution, Art. 12, Sec. 3) Any member failing to pay dues within 30 days of invoice shall be notified (by the Secretary) at the member’s last known address. The Notice shall state that if dues are not paid on or before ten (10) days of the date of notification, the membership may terminate, subject to the discretion of the board. (Constitution, Art. 12, Sec. 3)

Section 2. Resignation.

Notification of resignation shall be in writing and addressed to the President or Secretary. (Constitution, Art. 12, Sec. 8) The effective date of resignation shall be the date of receipt. The treasurer shall be notified and shall determine if the resigning member has any unpaid debt. The information shall be included in the Treasurer’s report at the next Board meeting following receipt of the resignation. The Secretary shall report on the resignation in the Secretary’s report at the next Board meeting following receipt of the resignation letter.

If there is no outstanding debt of the member resigning, the Board shall accept the resignation, effective as of the date of notice of resignation. (Constitution, Art. 12, Sec. 8)

If the member has indebtedness to the Club, the Club Treasurer shall send an invoice at the member’s last known address and if debts are not paid on or before ten (10) days of the date of notification, the membership may terminate, subject to the discretion of the board.

Section 3. Reinstatement

The Board may reinstate the former member to membership upon the former member’s petition to the Club. (Constitution, Art. 9 (Attendance), Art. 12, Sec. 3(b) (Dues.) If the member whose resignation has been accepted, rescinds the resignation, that person shall complete the normal steps of becoming a LARC member including: filling out and submitting an application form, the name of sponsor, classification and personal data, and a completed Sponsor form. The forms shall be sent to the Board for approval at the next meeting. If questions are raised the Membership Director shall investigate and report back to the Board within 30 days. The Board shall then vote to approve or disapprove the application. The Membership Director shall notify the Sponsor of the Board’s decision. If the decision is favorable, the prospective member shall attend an orientation meeting covering the history and principles of Rotary, and the privileges and responsibilities of membership. A recommendation of whether or not the reinstated member shall become a Red or Blue Badge member shall be made by the Membership Director in concert with the President, and that decision shall then be provided to the Board for its approval.
