



# Minnetonka Rotary Club Foundation Grant Application



Send application to:  
Minnetonka Rotary Club Foundation, P.O. Box 172, Hopkins, MN 55343  
or email to Chris Carr at [Chris.Carr@rate.com](mailto:Chris.Carr@rate.com)

Date: \_\_\_\_\_

## Contact Information:

Organization Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Tax Exempt:  Yes  No

Federal EIN: \_\_\_\_\_  
(Attach IRS determination letter)

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Amount of Funding Requested: \$ \_\_\_\_\_

Has your Rotary club or your non-profit organization/NGO ever received funding from the Minnetonka Rotary Club Foundation?  Yes  No

Do you have a connection with the Minnetonka Rotary Club?  Yes  No

If Yes, please provide information:

Will you be using volunteers (Rotary or non-Rotary) in this project?  Yes  No

You may be contacted to present a brief overview of your proposed project in person to the Foundation or you may be contacted to arrange for a site visit if applicable.

If MRF approves your project and if your project will be presented to either the District Grant Committee or the Global Grant Committee for matching/additional funding, MRF will send you a check AFTER your project has been approved by either committee. We request that you keep us informed of the status of the process of obtaining approval of the District/Global Grant application. If the District/Global Grant application has not been evaluated by the District/Global Grant Committee within four to six months of our approval, we reserve the right to withdraw our approval of the funds and re-direct them to another applicant.

**Project Description:** (attach additional pages as needed)

**Proposed Project Title:** \_\_\_\_\_

**Your organization's**

**Mission Statement:** \_\_\_\_\_

**Project Description:** \_\_\_\_\_

Rotary uses the Four Way Test to guide us in the things we think, say or do. Is it the truth? Is it fair to all concerned? Will it build goodwill and better friendships? Will it be beneficial to all concerned? With these principles in mind please answer the following:

**NEED.** What problem or need will the project address; how was the need/needs determined and by whom; who else in the community is addressing this need?

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**ACTIVITIES.** What are the specific goals and action plan/activities of the project; who will be served by the project; what is the timeline for the project; how will Rotary's contribution be recognized (signage, social media, etc.); will there be an opportunity for Minnetonka Rotary Club members to participate; will there be other partners involved in the project ?

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## BUDGET

Please provide total expenses and income sources of the project.  
Attach additional documentation if needed.

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Are other Rotary clubs contributing to your project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will this grant be submitted to District 5950 or any other Rotary District for matching funds?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will this grant be matched by any other grant source?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you received previous funding from Rotary clubs or Rotary Districts?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide brief summary:

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Please provide a summary of your organization's annual budget.  
Attach additional documentation if needed.

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**OUTCOME**

**How will you measure the project's success or effectiveness and communicate your findings?**

**What is the most significant outcome you expect to achieve as a result of the project?**

**Are you willing to submit a brief final report to the Minnetonka Rotary Foundation?**