



We are an equal opportunity employer and afford equal opportunity to all applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any legally protected status.

APPLICATION MUST BE FULLY COMPLETED, PLEASE DO NOT WRITE "SEE RESUME"

Position(s) Applied For		Date of Application	
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	
Last Name	First Name	Middle Name	Nickname
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Address		City	State Zip
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Best phone number to reach you		Alternate #	Best time to reach you via telephone
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Email Address <input style="width: 100%;" type="text"/>			
How did you hear about us? <input type="checkbox"/> Newspaper Ad <input type="checkbox"/> Internet Ad <input type="checkbox"/> Employment Agency <input type="checkbox"/> College Ad <input type="checkbox"/> Job Fair			
<input type="checkbox"/> Referred by: <input style="width: 100%;" type="text"/> <input type="checkbox"/> Other <input style="width: 100%;" type="text"/>			
Are you legally eligible to work in the United States? <i>(Proof of eligibility will be required upon hire)</i>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you over the age of 18 years?			<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you have a valid and active driver's license? <i>(For driving positions only)</i>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you able and willing to work overtime & shift work if your position requires it?			<input type="checkbox"/> YES <input type="checkbox"/> NO
Can you with or without reasonable accommodation perform the essential functions of this job?			<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever applied to the Rotary before? If yes, date: <input style="width: 100%;" type="text"/>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever worked for the Rotary before? If yes, date: <input style="width: 100%;" type="text"/>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you related to a friend or of any member of the Rotary? If yes, please provide name(s) & relationship. <input style="width: 100%;" type="text"/>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever been fired or asked to resign from a job? If yes, please explain. <input style="width: 100%;" type="text"/>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you been convicted of any moving violations in the past five years? If yes, please explain: <input style="width: 100%;" type="text"/>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you been convicted of a crime in the past 10 years? If yes, please explain including whether a felony or misdemeanor. Use attachment if necessary. <i>(A conviction will not necessarily disqualify you.)</i> <input style="width: 100%;" type="text"/>			<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you currently under any Non-Compete Agreement that will or potentially could affect your employment with Rotary?			<input type="checkbox"/> YES <input type="checkbox"/> NO

What rate of pay are you seeking? \$ per

How soon are you able to begin employment?

Please state any hours or days of week you are not available to work:

EDUCATION

	Name & Location of School	Course of Study or Major	# of Yrs Completed	Diploma or Degree?
High School	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
College	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Graduate	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Vocational	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

List professional, trade, business or civic activities and offices held. *(You may exclude memberships which would reveal race, color, religion, sex, sexual orientation, national origin, citizenship status, age, marital status, veteran status disability, or other legally protected status.)*

Please list any academic honors or scholarships:

Please list any foreign languages that you can speak, read or write and the level of proficiency of each:

Describe any specialized training, apprenticeships, licenses or skills:

Have you served in any branch of the United States Military? YES NO

Please list any military training or certifications that are relevant to the position for which you are applying.

Please list any other relevant information pertaining to your application for employment and/or your qualifications:

EMPLOYMENT HISTORY: *Begin with current or most recent employer, please do not write "See Resume".*

May we contact your current employer? YES NO

1. Employer Name	Employment Dates: From	Salary Start	Job Title
Address	To	End	Name of Supervisor
Phone:	Describe your duties:		
Reason for leaving and explanation			
2. Employer Name	Employment Dates: From	Salary Start	Job Title
Address	To	End	Name of Supervisor
Phone:	Describe your duties:		
Reason for leaving and explanation			
3. Employer Name	Employment Dates: From	Salary Start	Job Title
Address	To	End	Name of Supervisor
Phone:	Describe your duties:		
Reason for leaving and explanation			
4. Employer Name	Employment Dates: From	Salary Start	Job Title
Address	To	End	Name of Supervisor
Phone:	Describe your duties:		
Reason for leaving and explanation			

5. Employer Name	Employment Dates: From	Salary Start	Job Title
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	To	End	Name of Supervisor
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Describe your duties:		
Phone:	<input type="text"/>		

Reason for leaving and explanation

6. Employer Name	Employment Dates: From	Salary Start	Job Title
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	To	End	Name of Supervisor
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Describe your duties:		
Phone:	<input type="text"/>		

Reason for leaving and explanation

7. Employer Name	Employment Dates: From	Salary Start	Job Title
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	To	End	Name of Supervisor
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	Describe your duties:		
Phone:	<input type="text"/>		

Reason for leaving and explanation

REFERENCES: Please provide the names and contact information of those who can provide professional references regarding your work. Please do not list friends or relatives.

Name	Phone Number	Relationship/Occupation	Years Known
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for denial of employment or termination of employment regardless of the timing or circumstances of discovery.

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by Rotary that such employment with Rotary is at will, for no specified duration and may be terminated by either Rotary or me at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of Rotary, nor its representatives, used during the employment process is deemed a contract of employment either real or implied. I understand that no representative of Rotary except the Board has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Board Chair.

In consideration for employment with Rotary, if employed, I agree to conform to the rules, regulations, policies and procedures of Rotary at all times and understand that such conformance is a condition of employment. I understand that due to the nature of Rotary's business, attendance and punctuality are considered essential requirements of every job at the Rotary and that poor attendance or tardiness will result in disciplinary action.

I hereby consent to the performance of a criminal background screen by Rotary. I further agree to submit to a drug & alcohol medical examination. I understand that if offered a position with Rotary, I may be required to submit a pre-placement medical examination. I understand that unsatisfactory result from, refusal to cooperate with, or any attempt to affect the results of these tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to Rotary and/or any of its representatives, agents or vendors and I specifically and without restriction release all parties involved from any and all liability for any and all damage that may result from providing such information.

I understand that this application is considered active for three months. If I wish to be considered for employment after this period, I must fill out and submit a new application.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature

Date