Rotary
Club of Grand Cayman Sunrise

P.O. Box 1950
Grand Cayman KY1-1110
Cayman Islands
T. : +1 (345) 326-3122
W: www.rotarysunrise.ky
Chartered 18 April 2002

PROPOSING A NEW MEMBER

How does one propose a new member?

Before proposing a new member, the candidate should have a general idea of what Rotary represents, what Rotary does for the community and how it raises funds to make community projects possible. This is your job as a Sponsor.

The candidate must with his/her Sponsor attend as many breakfast meetings as possible. This is a great way for the candidate to get familiar with what takes place at weekly meetings and meet as many members as possible. The Sponsor must ensure that he/she and the candidate sit with different members each week to meet as many members as possible. It is important that the members of the Board and the Membership Committee get to know the potential new member.

The candidate should be encouraged to attend with his/her Sponsor a fellowship event, committee meeting, and where possible a fund-raising event, a youth, community, literacy activity and a community project. This will allow the candidate to gain a better understanding about Rotary and the commitment required as a member.

Once the candidate and you as his/her Sponsor:

a) Have complied with the above and the candidate is comfortable with the commitment required as a member, including the financial commitment
b) You, as the Sponsor are confident the candidate would make a good Rotarian, it is time to put forth a membership proposal form to the Membership Committee (the proposal form can be downloaded from Club Runner)

The candidate must:

a) complete their section of the form and grant permission for the Club to run a background check on him/her
b) provide a character reference (from a notary public, policeman, pastor, or employer or similar person)

The Sponsor must:

a) complete the membership proposal form
b) gather a bio and resume from the candidate. The Bio should include career and education, other interests, family and biographical information, community service involvement and any other information that would assist both the Membership Committee and the Board to make an informed decision
c) photograph page of the candidate's passport
d) the Sponsor must provide his/her recommendation as to why the candidate would make a good Rotarian.
e) Once completed, forward the information to the Director of the Membership Committee or a Committee Member.

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What happens next once the proposal form has been submitted to the Membership Committee?

Once the information is received:

a) the Membership Committee will review the information and make a recommendation to the Board for its consideration.
b) If the Board supports approval of the candidate for membership, then the candidate's information is submitted for the necessary background checks to be conducted.

Once the Membership Director receives the background check and there are no issues then the candidate's name, bio and resume and photo are circulated to the entire membership for consideration.

Members have seven days within which to object.

- In the event there is an objection, the Board will then make the final decision.
- If there are no objections, the Membership Committee will advise the Sponsor and Candidate and arrange a pre-induction meeting.

Following the meeting, the Club Secretary will arrange for the Prospective Member to be formally inducted and introduced to the Club.

The Prospective Member may invite family and friends to the induction ceremony.

It is envisaged that if all paperwork is complete and if there are no objections, then the new member should be inducted within 4 weeks of the proposal being submitted.

Quality new members are critical to the future of the Club and we hope that these guidelines will assist you in your prospecting activities! If you have any questions whatsoever, please contact a member of the Membership Committee.

The Membership Committee