

PORT ARTHUR ROTARY CLUB



ANNUAL REPORT OF THE PRESIDENT 2017-18

Respectfully Submitted by Brenda Winter

It has been a great honour to serve as your club president. In July of 2017 the year ahead looked a bit long and challenging but in hindsight it flew by and didn't allow enough time to do all that I'd hoped. My sincere thanks go to the membership who have been so supportive and to the members of the Board of Directors who worked diligently to keep us on task in delivering Service Above Self.

President Elect, Warren Philp, who generously took on the role of Director of Club Administration

President Elect and Director of Club Service, Rod Morrison, who led us in the critical task of our SWAT analysis and provided much appreciated insight and expertise

Past President, Vonnie Cheng, who willingly shared her experience and advice as well as her Boardroom for our monthly meetings

Treasurers, Chris Bailey and Leslie Savitsky, who organized our finances at the start of the year and continued to provide us with a clear picture of where we stood

Secretary, Rob Smith, who did his best to record our activities despite work related demands, and who offered us club meeting space on more than one occasion

Directors, Laurie Tulloch, Matt Diegel, Jeff Sampson and Joe McEachern who supervised the activities of our many Chairs to ensure our regular service to our community continued

Club Trainer, Jim McDonald who brought us an historical perspective and his years of Experience to every discussion

It is with mixed feelings that I approach the end of my term. I am happy to pass the gavel on to Warren. I am happy to not have to deal with so much email!

There is so much more to learn about Rotary. There are exciting projects to explore. I am very proud of what we have accomplished over the last several months. Our strategic planning will carry on through Warren's and Rod's terms. Our relationship with our sister clubs has strengthened. Our fundraising was successful and will make a difference for many in our community. The contribution of members of this Club went a long way to make our District Conference stand out in the history of District 5580. I am inspired to become a better Rotarian.

The strength of our club will always be its membership. It is vital that all members continue to share their ideas and talents. Our fireside chats and club assemblies were proof of that. Be the inspiration for each other!

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Membership

Our current membership sits at 56.

We lost 14 members from June 2017 to June 2018, 2 sadly passed away, 10 resigned at the start of the year and 2 in December.

We added 4 new members during the course of the year.

Service

Our community service projects included

- Monthly lunch at the Dew Drop Inn
- Shelter House Food Drive
- Christmas Parade
- Christmas Carol Sing
- Salvation Army Kettles
- St James School – reading, music, physical education and leadership
- Filling bags for Isthmus program to feed children on the weekends
- Spring Road cleanup
- Providing opportunity for 3 students to attend RYLA

Inter-Club Activities

We had several opportunities to work together and cooperate with our sister clubs this year

- Canada Club meetings
- Ringing the Peace Bell at City Hall July 2017
- Assisting at Country Fest August 2017
- Peace Day September 2017
- Wilderness Discovery Handi-capable Centre work parties and ticket sales
- District 5580 Conference

Fellowship

Fellowship is an important part of Rotary and allows us to include friends and family in our activities. We had some good times this year

- Canada Day party with Birthday Cake
- Golf tournament and steak dinner July 19
- Border Cats ballgame August 10
- Sailing night August 24
- Thunder Bay Rotary Christmas Party December 14
- Thunder Bay/Nipigon Rotary Anniversary Dinner February 23
- Rotary Bridge

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- Offsite meetings at St James School, Baggage Building, Urban Abbey and the Water Plant

Directors Reports 2017-18

DIRECTOR CLUB ADMINISTRATION – Warren Philp

•Awards

Brenda took on the job of doing the District Award submissions resulting in 2 Awards for our Club. Thanks Brenda.

•Reception desk.

Bill Green handled coordination of the Reception desk. On a weekly basis, Bill would communicate the schedule for the reception desk to all those affected allowing switching to occur where necessary. Bill frequently manned the desk until scheduled Rotarians showed up. Tasks included ensuring that attendance was kept and payments for meals, coffee, guests and visiting Rotarians were received. Bill handled collection of fines and seeing that deposits were made working with the Treasurer. Attendance sheets were given to Brian Thompson, attendance secretary.

•Fine Master.

Bill Everitt arranged Fine Masters with the following agreeing to be fine masters for the Rotary Year: Lori Marshall, Week One; Art Warwick, Week Two; Colin Bruce, Week Three; Doug Shanks, Week Four; Bill Everitt, Week Five. Bill shared Week One when Lori Mitchell was not available. This YTD 2017-18 fines collected totalled \$2631; Last YTD 2016-17 \$1719.

•Sargent at Arms

Dave Silliman performed this role. We need to recognize that Richard, our faithful server at the Prince Arthur is very helpful in bringing our Rotary accessories to our meeting room to help set us up.

•Insurance

Judi Turner handles this and provided this background to describe the invoicing procedure. The Insurance company sets their price per member and then charges each club according to the number of members as of around May of that year. (About May they ask Judi for the membership of each club at that time (Judi gets that number from Clubrunner) and the invoice comes in June or July.) Since the policy is for a district then we are invoiced one total amount which our club has paid and then we invoiced the other clubs for their share.

•Photos

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David Legge is our Club Photographer diligently sending photos and write-ups from our weekly meetings to Sencia for posting on our website. David arranges for a back-up when he is not present.

•Publicity – external & internal

A communication and engagement plan has been approved by the Board and vetted through the Club. The plan will be implemented over the next couple years.

•Website

Working with staff at Sencia, Warren Philp and David Legge are doing the bulk of the www.parotary.com website updates. Sencia provides database management expertise and software to manage Rotary Radio Day files for this important fundraiser

•Facebook

Several Administrators contribute to keeping the Club Facebook page updated.

DIRECTOR CLUB SERVICE – Rod Morrison

The most significant initiative was consolidating all the reports from the fireside chats conducted in the summer of 2017.

The purpose of the fireside chats was to elicit member feedback on the current and projected state of our club.

The consolidated reports provided the basis for a detailed SWOT analysis (strengths, weaknesses, opportunities and threats). This analysis was completed and presented to the board and became the basis for a comprehensive strategic plan, beginning with a detailed Communication and Engagement plan.

The plans were subsequently presented to and approved by the membership.

The next critical step is the creation of a draft Recruitment and Retention Strategy fueled by the C and E plan.

New members stats and status of the draft plan: waiting for update from David Legge
Rod

DIRECTOR COMMUNITY SERVICE – Laurie Tulloch

As the Director of Community Service for the Port Arthur Rotary Club, I would like to thank all of the Community Service Project Chairs Dave Silliman, Bill Green, Bill Everitt, Kevin Holloway, Doug Shanks, Brian Thompson, Rolly Turner and David Legge for the work that they do in the organization of the activities undertaken by our club.

These individuals, along with numerous Rotarians and partners, are proud of the impact that the PA Rotary Club has had in Thunder Bay through events and activities. They demonstrate that Rotarians live by the motto: SERVICE ABOVE SELF

These activities include the Salvation Army Kettle drive, St James Public School Partnership, Rotary Santa Claus Parade, PA Rotary Carol Sing, Rotary Shelter House Food Drive, PA Rotary Allocations Committee, PA Rotary Dew Drop Inn service, PA Rotary Radio Day and the PA Rotary Highway Clean Up.

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Thank you for all that you do to make these club initiatives successful!

Allocations

The committee has distributed just over \$9,000 to worthy groups in the community this year. The committee is comprised of the committee chairs listed above who review requests received by the club and they present the results of their deliberations to the board. There is no budget assigned to this committee.

Salvation Army Kettle Drive

The committee arranges the roster for the supervision of the Kettles during the drive by members of our club. There is no budget assigned to this committee.

Christmas Carol Sing

This event takes place annually at St. Paul's United Church on a Sunday in December. There are a number of local groups who give us their time free of charge to perform on that evening. The committee does take a donation collection and the proceeds after minimal expenses are donated to the following year's Christmas Cheer Fund.

Christmas Parade

This is a tri-club effort headed up by each of the clubs on a rotational basis. Children of all ages delight in seeing all the floats and decorated cars, the bands, the clowns and above all Santa.

Costs for this event have been rising dramatically and as a result there is serious consideration of cancelling the parade this year.

Radio Day – CKPR

For over 50 years Dougall Media has given us the opportunity to raise funds to support our work in the community by allowing us to sell ads for Radio Day, now held on Family Day in February. Due the efforts of this committee almost \$27,000 was raised and will be allocated to projects which will benefit the community in our 2018-19 year. We will be looking for a new chair for this project.

Dew Drop Inn

This group of members and friends meets monthly on the fourth Thursday to provide a nutritious lunch time meal to those less fortunate in our community. On each occasion the group is able to this as the result of the Fine money collected at our weekly meetings. The group feeds hundreds of people each month at a cost of less than \$2.00 per person.

St. James School Project

This project demonstrates the desire of all Rotarians to ensure that all Youth are actively engaged in learning, whether through music, the arts, athletics or reading. A copy of the Report of this committee is attached. The project is asking for an allocation of \$2500 for the coming year.

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Field of Greens

This project had its final planting last year. Each year the crop harvested benefits not only the Salvation Army but the RFDA as well. With the building project taking place at the Cumberland Street location by the Salvation Army a crop was not planted this year; however, with the assistance of Rotarians, the RFDA and the clients of the Salvation Army a significant number of the fruit trees have been saved and transplanted in another location. The plan is to re-establish the Field of Greens once the new hostel has been completed. We all look forward to planting the next crop in a few years.

Shelter House Food Drive

A roster driven project where we provide the people who collect the items donated by members of the public at our local Metro store. People have been extremely generous every year as we strive to restock the depleted shelves at Shelter House. There is no cost for this project.

The Highway Clean-up Project

The clean up on North Cumberland Street took place on Saturday, May 26. 14 Rotarians as well as several Rotoractors and others joined in to improve the environment on a main street in Thunder Bay.

The Wilderness Discovery Project

This club project is not reported on here as it has had its inception as a Board level committee. I believe it will be reported on elsewhere. The incoming Board will be addressing this project as it Looks Forward in the coming year.

In conclusion this Directorship involves a great deal of service by members of the club. The next Director will have need of members to serve in key roles for 2018-19.

Respectfully submitted
Laurie Tulloch

Rotary-St. James School Partnership – Bill Everitt

As we come to the end of our fifth year of the Rotary-St. James Public School Partnership all indicators point to continued success in meeting the majority of our initial goals and objectives.

The \$2,000 budget allocation from the Club has been spent as planned with the purchase of books at Christmas time for students to select and keep, support for a variety of fieldtrips including outdoor activities and skating, and funds to support leadership activities.

The Reading program continues to be well supported by our members and received by the students and staff of the school. A comment from a reader was that the reception and co-operation of the staff was outstanding.

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Rob Grady and Brian Thompson have continued to provide music leadership and support. They have had a number of classroom sessions where they have focused on rhythm, instruments and singing. They report on having seen a positive change in the abilities of the children with respect to beat and pitch and enthusiastic involvement. They have also conducted one large group session with the possibility of one more before the end of the year.

As committee chair I facilitated a meeting with Elaine Oades, principal, and Hilary MacDougall, president of the Rotaract Club. As a result of this a group of Rotaractors provided a leadership session for student leaders in April. We will work at getting the Rotaract Club more engaged in the coming year.

Over the course of the Partnership we have received two District matching Grants. These were completed at the end of the 2016-2017 Rotary year. Finalizing the reports for the grants has been challenging due to exchange rates, and changes with our club Treasurer and the secretary at the school. Krysta Logozzo is to be commended on all the work that she has done to complete these.

A couple of spin-offs from our Club's involvement are the continuation of the Blessings-in-a-Back Pack program brought to the school by Bonnie Moore and the Thunder Bay Foundation, and a new initiative brought forward by incoming president Warren Philp. Through his involvement with Baseball Canada and the TB MBA Warren has provided the school with kits for baseball and has scheduled several classroom activities with them to assist the students in developing their baseball skills.

In April the Club held an off-site meeting at the school where they were able to tour the school and to receive reports from both the principal, Elaine Oades, and the committee chair Bill Everitt. It is clear from the response to all of these activities that there continues to be strong support for the continuation of the Rotary-St. James Partnership. The Community Engagement component of the initial project proposal has been the most challenging area to address and more work is required in this area if we want to achieve all of our goals.

The School-Club Steering Committee met in the Fall for initial planning. Music and Reading leads then met as needed with the principal and/or school staff. Reports from both groups, Rotarians and school personnel, continue to be enthusiastic about the partnership and support its continuation. With this in mind I request on behalf of the Rotary-St. James Public School Partnership a request for \$2,500 to support Partnership activities for the 2018-19 Rotary Year.

DIRECTOR CLUB FELLOWSHIP – Joe McEachern

Birthdays - all went well

Sick and Visiting - all went well

Anniversary Dinner -(joint with other clubs). Successfully run at Italian Hall.

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Mostly went well. One problem to resolved. Rush seating doesn't work as people are socializing and late comers cannot get seated. Perhaps sell tables rather than single seats.

Bridge , golf went well. There was no sailing or trap shooting this year.

Suggest we attempt to do these events in future. Bob T or Bill G for trap and Renee St Jacques for sailing.

Successful Border Cats ball game evening as held. Warren hosted.

Successful Thunder Wolves hockey was attended by a small but pleased group.

Suggest an LU basketball game be added to list.

Christmas Social - (joint with other clubs)Went very well at Norwester. Good food , good crowd.

District Conference - not an annual event but extremely well done by a dedicated team.

RI Conference Toronto - being attended by Warren and several other members of the club. A report will be given later.

My Report

Joe McEachern

DIRECTORS VOCATIONAL SERVICE & NEW GENERATIONS & INTERNATIONAL SERVICE – Jeff Sampson and Matt Diegel

RYLA

Doug Shanks and Bob Tomlinson took the lead on the promotion selection and interviewing this past year. Efforts to include the previous year RYLA students were also adopted with minimal but positive impact. Port Arthur club supported the transportation of students to and from Duluth and our club was able to sponsor 3 youth to attend.

MUNA

Port Arthur club did not participate in the MUNA conference this year.

4-way Test Essay Contest

Director(s) promoted program at schools and send the materials and poster to guidance contacts. Further direct emails to contacts and friends for distribution. Direct invitations to submit essays were also sent out to some graduating students. No submissions were received by the directors.

Youth Exchange

Our club did not participate directly in RYE during 2017-2018. However, an expense line for it was kept in the budget, in anticipation of renewing our involvement.

Matthew Diegelworked through the application process with Adam Couture, a student

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from the Nipigon area attending Hammarskjold High School. Brian Davis of the Nipigon club secured the agreement of that club to sponsor Adam as an Outbound student. (The District YE team waives the requirement for that club to have an Inbound student). Adam has been approved and will be going to Sweden during 2018-2019. At the District convention, one of our members, Liz Laughton and her partner, fellow Rotarian, Peter Holt-Hindle, and former member of our club and long-time YE enthusiast, Jim Mucklow, and his partner, Cindy, facilitated the YE component. At the convention the District YE leadership once again invited the Canada clubs to consider a joint sponsorship for future years. Matthew Diegel has begun arranging discussion of this.

Youth in Service Recognition

Once again, the club gave out multiple Youth in Service Recognition awards to deserving students from the 4 north-end secondary schools. Rob Grady shared the winners' school and community service experience during a spring club meeting. Most of the students, along with teachers and parents, were able to be present.

Youth Citizenship Awards

As per our club's longstanding tradition, we sponsored Youth Citizenship awards at each of the 4 north-end secondary schools. Each of the 4 recipients received a watch, presented by a club member at the schools' award evenings.

Rotaract

The Lakehead University Rotaract Club, sponsored by our club, experienced revitalized growth during 2017-2018. The president of the club was Hilary Macdougall.. Kevin Holloway was the liaison from our club. The Rotaract leaders often came to our club meetings, and took part in club activities -- including the District Rotary Conference. LU Student Union (LUSU) has recognized Rotaract as a certified club (without conditions) on the Thunder Bay LU campus. One of the highlights of the year for both clubs was the 'discovery' and return of the Rotaract banner and bell. Plans for 2018-2019 include a joint Rotaract district conference.

Global/Peace Scholarships

N/A

ROTARY CLUB OF THUNDER BAY (Port Arthur)
Balance Sheet comparative 31May18 & 31May17
As of May 31, 2018

	May 31, 18	May 31, 17	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
RBC #1006071 St. James Project	2,310.85	1,672.19	638.66
TD BANK #5224764 General	52,494.40	53,242.79	-748.39
TD BANK #5225469 Service	56,186.24	49,297.52	6,888.72
TD Bank #5236525 Lotto/SoupVan	0.00	200.09	-200.09
TD BANK #5236533 Boliva	2,541.35	2,564.75	-23.40
TD BANK #5236657 Rotaract	3,641.55	3,664.95	-23.40
TD BANK #7303820 US \$	4,438.49	4,611.89	-173.40
Total Chequing/Savings	121,612.88	115,254.18	6,358.70
Accounts Receivable			
ACCOUNTS RECEIVABLE	1,151.12	1,151.12	0.00
Total Accounts Receivable	1,151.12	1,151.12	0.00
Other Current Assets			
Due From Lottery Account	0.00	4,326.42	-4,326.42
Lottery Float	0.00	100.00	-100.00
PREPAID - OTHER	4,491.00	63.01	4,427.99
Total Other Current Assets	4,491.00	4,489.43	1.57
Total Current Assets	127,255.00	120,894.73	6,360.27
TOTAL ASSETS	127,255.00	120,894.73	6,360.27
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
ACCOUNTS PAYABLE	1,244.08	3,856.59	-2,612.51
Total Accounts Payable	1,244.08	3,856.59	-2,612.51
Other Current Liabilities			
ACE OF CLUBS DRAW	78.50	863.21	-784.71
Deferred Revenues			
Deferred Oktoberfest Revenue	0.00	377.59	-377.59
Deferred Radio Day Revenue	28,188.00	14,570.00	13,618.00
Total Deferred Revenues	28,188.00	14,947.59	13,240.41
Due to Rotaract Club	3,641.55	3,664.95	-23.40
Due to Wilderness Camp	140.00	0.00	140.00
UNKNOWN DEPOSIT	0.00	8,389.85	-8,389.85
Total Other Current Liabilities	32,048.05	27,865.60	4,182.45
Total Current Liabilities	33,292.13	31,722.19	1,569.94
Total Liabilities	33,292.13	31,722.19	1,569.94
Equity			
Retained Earnings	84,170.97	87,781.77	-3,610.80
Net Income	9,791.90	1,390.77	8,401.13
Total Equity	93,962.87	89,172.54	4,790.33
TOTAL LIABILITIES & EQUITY	127,255.00	120,894.73	6,360.27

ROTARY CLUB OF THUNDER BAY (Port Arthur)
Rev & Exp comparative YTD May18 & May17
July 2017 through May 2018

	Jul '17 - May 18	Jul '16 - May 17	\$ Change
Ordinary Income/Expense			
Income			
GENERAL FUND INCOME			
FUNCTIONS			
ANNIVERSITY PARTY	4,550.95	0.00	4,550.95
FUNCTIONS - Other	2,991.00	0.00	2,991.00
Total FUNCTIONS	7,541.95	0.00	7,541.95
MEAL RECEIPTS	23,392.36	28,052.29	-2,659.93
MEMBERSHIP DUES	15,784.08	13,262.50	2,521.58
ROTARY GOLF	26.88	0.00	26.88
Total GENERAL FUND INCOME	46,745.27	39,314.79	7,430.48
SERVICE ACCOUNT INCOME			
Backpack District 5580 Grant	1,233.53	0.00	1,233.53
CAROL SING	2,079.72	1,246.30	833.42
CLUB FINES	2,631.10	1,719.00	912.10
Marjorie House	317.00	0.00	317.00
MISCELLANEOUS REVENUE	0.00	156.00	-156.00
Octoberfest	577.59	9,178.59	-8,601.00
ROTARY RADIO DAY	23,259.85	22,531.88	727.97
SUMMER FUN DRAW	12,630.00	0.00	12,630.00
Youth Exch Cell Phone Subsidy	140.00	0.00	140.00
Total SERVICE ACCOUNT INCOME	42,868.79	34,831.77	8,037.02
Total Income	89,614.06	74,146.56	15,467.50
Expense			
CLUB FUNCTIONS			
ANNIVERSITY PARTY	4,550.94	0.00	4,550.94
Total CLUB FUNCTIONS	4,550.94	0.00	4,550.94
GENERAL FUND			
ADVERTISING & PROMOTION	20.00	0.00	20.00
BADGES & ENGRAVING	130.12	0.00	130.12
BANK SERVICE CHARGES	1,007.80	903.89	103.91
DISTRICT CONFERENCE EXPENS...	49.72	0.00	49.72
DUES			
DISTRICT	4,725.00	7,396.86	-2,671.86
ROTARY INTERNATIONAL	5,579.79	7,540.22	-1,960.43
Total DUES	10,304.79	14,937.08	-4,632.29
FLOWERS AND GIFTS	207.33	321.27	-113.94
INSURANCE	1,418.04	1,537.38	-119.34
MEAL COSTS	29,485.28	25,140.66	4,344.62
OFFICE EXPENSE	1,361.17	1,738.36	-377.19
OTHER EXPENSES	585.76	-78.60	665.36
PRESIDENT'S CHANGEOVER	0.00	214.17	-214.17
PRINTING & REPRODUCTION	27.76	45.20	-17.44
Total GENERAL FUND	44,597.77	44,756.41	-160.64
SERVICE FUND EXPENSES			
Blessings in a Backpack	2,473.36	0.00	2,473.36
CAROL SING - CHRISTMAS CHEER	2,565.12	1,759.05	826.07
CHRISTMAS PARADE - EXP	114.62	0.00	114.62
DEW DROP INN	2,023.28	1,737.99	285.27
M S Society	600.00	0.00	600.00
Marjorie House	317.00	0.00	317.00
MISCELLANEOUS	0.00	-581.60	581.60
ROTARY ALLOCATIONS	0.00	6,491.67	-6,491.67
ROTARY CITIZENS AWARDS	660.00	1,199.97	-539.97
ROTARY FOUNDATION	4,000.00	4,100.00	-100.00
RYLA CAMP	2,126.91	3,346.46	-1,219.55

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06/29/18

Accrual Basis

ROTARY CLUB OF THUNDER BAY (Port Arthur)
Rev & Exp comparative YTD May18 & May17
July 2017 through May 2018

	Jul '17 - May 18	Jul '16 - May 17	\$ Change
Salvation Army	600.00	0.00	600.00
SHELTER BOX CANADA	1,200.00	1,200.00	0.00
SMALL PROJECTS	65.00	0.00	65.00
Soup Van	0.00	5,108.40	-5,108.40
St. James (Expenditures)	1,264.13	1,635.44	-371.31
Summer Fun Draw Expenses	6,818.95	0.00	6,818.95
Wilderness Discovery Camp	5,000.00	0.00	5,000.00
WORLD COMMUNITY SERVICE	685.10	2,000.00	-1,314.90
YOUTH EXCHANGE			
STUDENT EXCHANGE - IN BOU...	140.00	0.00	140.00
Total YOUTH EXCHANGE	140.00	0.00	140.00
Total SERVICE FUND EXPENSES	30,673.45	27,997.38	2,676.07
Total Expense	79,822.16	72,755.79	7,066.37
Net Ordinary Income	9,791.90	1,390.77	8,401.13
Net Income	9,791.90	1,390.77	8,401.13