**D5500** [**Club Qualification Requirements**](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fportal.clubrunner.ca%2F50063%2FDocuments%2Fen-ca%2F8a0e0172-88db-4886-bc6e-c098f3f7f92a%2F1%2F&data=05%7C01%7C%7Ce83d24f9b58f4ba6014c08db94738de5%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638266996757186744%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=KeHteWVzn3LK%2FbAZDSjSi27%2F%2FaB6gYvj%2B9bPqFQcyWw%3D&reserved=0)

(From the District 5500 website)

**A summary of these requirements includes:**

**Grant Management Seminar.** At least two club members must complete the D5500 Grants Management Seminar (GMS) and report completion to their Club President/President-Elect.  The contact person on a District Grant must take the Grant Management Seminar, and may be considered one of the two required members.

**To watch the Video of the 2023-2024 District Grant Management Seminar click here:**[**23-24 GMS**](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.youtube.com%2Fwatch%3Fv%3Dqb9R__hRhZA%26list%3DPLF9oBgPdoYLHruXPP3sJ4ueKWrz8M2oDs%26index%3D5%26t%3D3s&data=05%7C01%7C%7Ce83d24f9b58f4ba6014c08db94738de5%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638266996757186744%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=kCsD3oyZT9tFh6kJA%2Bl3AuK13yEq18o7o8C7N8R3TS8%3D&reserved=0)

**Good Standing.**  Your Rotary club must be in “good standing.”  That is, the Club has **no outstanding indebtedness**to Rotary International or to District 5500, AND, in the preceding Rotary year, the Club President-Elect attended an approved President-Elect Training Seminar **(PETS)**.

[**Memorandum of Understanding (MOU) and District 5500 Addendum**](https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fportal.clubrunner.ca%2F50063%2FDocuments%2Fen-ca%2F58c18f25-9bbf-4ab7-9201-a122bc5da5d4%2F1%2F&data=05%7C01%7C%7Ce83d24f9b58f4ba6014c08db94738de5%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638266996757186744%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=BW%2BEHn2mVEyi1VfD%2BIRe2G9cW49bbDMWs%2Feg4Lxa96w%3D&reserved=0)**.**  The Club President and the President-Elect serving in the year of the grant fund request must agree to and sign a Qualification MOU and submit it to District Stewardship Chair Teree Bergman.   Once your club has been qualified, to use grant funds:  (1)  You may proceed with a Global Grant project by contacting the Global Grant Chair Gene Medina;  or (2) You may proceed with a District Grant project.  The contact person for the district grant application can fill out the application in the ClubRunner Grant Module.

**Club Rotary Foundation Chair.**  By July 1 of every new Rotary year, the incoming club president must appoint a Club Rotary Foundation Chair and report the name and contact information to the Chair of the District Rotary Foundation Committee, Kristi Halvorson,  and to the Stewardship sub-committee, Teree Bergman.