# Lone Star PETS 2021 Online Registration Guide

The Lone Star President-Elect Training Seminar (PETS) is designed to provide essential and current information to President-elects and President-nominees to prepare them to have an effective and successful year. Attendees will have the opportunity to hear talks by top Rotary leaders and motivational speakers, attend small group discussion sessions on various topics led by knowledgeable and experienced discussion leaders and network and exchange ideas with their peers from ten Rotary districts.

I know that you will find Lone Star PETS to be a *very* worthwhile training experience and this guide has been developed to provide you with the information you need to know <u>before</u> going online to register.

### 1. Registration Packages

Registering for Lone Star PETS is easy!

Go to the Lone Star PETS website at <u>www.lonestarpets.org</u> and click on "Registration" in the menu, then "Online PETS Registration Link" in the drop down. This will take you directly to the Lone Star PETS registration page.

If you have a Club Runner login enter your login and password. This will prefill some of your information. If you do not have a Club Runner login enter your information. You will then be required to choose a registration package.

Be sure to indicate your **role at PETS** on the first page of registration.

The five available **Registration Packages** options are as follows:

- **a. President-elect**: Select this option if you will serve as the President of your club starting <u>July 1, 2021.</u>
- **b. President-nominee**: Select this option if you will serve as the President of your club starting <u>July 1, 2022.</u>
- **c. Rotaractors:** Select this option if you are a Rotactor club President-elect or President-nominee starting <u>July 1, 2021</u>.
- d. Assistant Governor: Select this option if you are an Assistant Governor.
- e. Spouse/Partner: Select this option if you are a Spouse or Partner of someone attending PETS as a President-elect, President-nominee, DG, DGE, DGN, PDG, AG, DRFC, Facilitator, or Lone Star PETS staff members.
- f. All Others: Select this option if you do not fit into one of the other four categories. This category includes DGs, DGEs, DGNs, PDGs, DFRCs, Facilitators and other Lone Star PETS staff.

All options include the Elective classes and the Keynote Speakers each day.

<u>Note:</u> Please understand that if you (excluding PEs, PNs, and Discussion Leaders) and/or your spouse/partner want to participate in either the AG Training or the Spouse/Partner Program you <u>MUST</u> register for the appropriate Registration Package.

<u>Hint:</u> If you fit into more than one Registration Package option, choose the option that best describes **why you're attending PETS** For instance, if both you and your spouse are attending, and both of you are either a President-elect or President-nominee, choose that option over Spouse/Partner.

# 2. Registration Cost

The cost of your basic registration is \$50.00.

Note: Online registration will open on November 1 and run through midnight February 25.

#### 3. Elective Classes

When you register for PETS you will be given the opportunity to register for **up to two per day** <u>elective</u> classes led by knowledgeable and experienced discussion leaders that are designed to provide focused information on topics ranging from Rotary Basics for new Rotarians to Membership and Club Finances.

There is <u>no</u> additional cost to attend these classes beyond registering for PETS. The optional classes will be presented **daily** starting Tuesday, February 23, 2021 through Friday, February 26, 2021. There will be three different classes offered each day from 4:000-4:45 pm , and three additional classes offered from 5:00- 5:45 pm.

# **Course Description of Elective Classes**

# 1) Rotary Basics

This is a Rotary 101 course especially designed for Presidents-elect and Presidents-nominees who have been in Rotary three years or fewer.

# 2) How To Start A Community-Based Rotaract Club

This session focuses on strategies in starting a community-based Rotaract Club. Let's double the number of Rotaract clubs in the coming year.

#### 3) President's Role in Club Finances

This session focuses on what club presidents should know about their club's finances and the president's role in a financially healthy club

# 4) Increasing our Ability to Adapt

Every organization must adapt and evolve to stay effective and relevant, but change isn't always easy. In this course, you'll learn the basics of how to manage change, including how to succeed in leading it, how to assess people's readiness to make changes, how to plan for change, and how to respond to any resistance.

# 5) Club Liability

This course is designed to inform clubs about club liability insurance and coverage that is provided by Rotary International to all clubs.

# 6) Building a Diverse Club

A top priority for Rotary is growing and diversifying our membership to make sure we reflect the communities we serve and are inclusive of all cultures, experiences, and identities. This session will focus on how clubs can learn more about diversity, equity and inclusion.

# 7) Rotary Club Central and My Rotary

This session consists of "hands-on" learning on the use of *Rotary Club Central* and My *Rotary*. Participants must have their own Rotary member number or login.

# 8) People of Action / Public Image

This session demonstrate how Rotary can survive and stay relevant in a highly competitive world of service organizations through Rotary's Public Image tools.

# 9) The Rotary Foundation

This session provides information on The Rotary Foundation which is vital for club presidents to lead their club in humanitarian efforts.

# 10)Rotary 101 and the Future of Rotary for Spouses/Partners

This session provides an overview of Rotary's mission, vision, areas of focus, and successes throughout the world.

# 11)Holding Stimulating Rotary Meetings/Programs

Stimulating meetings and programs are key to retention. This session will provide ideas to strengthen regular members and to encourage members to attend.

# 12)New Members: Cultivating Relationships

This session will provide best practices for cultivating and engaging new embers to GROW Rotary.

# 13)Meeting Formats: Exploring Innovative Options

This session will focus on flexible and innovative meeting formats that address attendance and meet the needs of a diverse membership.

# 14)Sexual Abuse and Harassment

This session focuses on ways that Rotary clubs can protect the interests of Rotarians as well as youths and other volunteers and create and maintain a safe and respectful environment for all participants in Rotary activities.

#### 15)Push for Polio

This session will provide a brief status of our fight to eradicate polio and give suggestions to engage clubs and individuals to continue to support this program.

#### 16)The Rotary Club and Rotaract Connection

This session will provide a brief status of our fight to eradicate polio and give suggestions to engage clubs and individuals to continue to support this program.

#### 17)PDG Forum

This Forum will feature first-hand updates on Rotary's priorities and innovative actions underway to strengthen new club development and member engagement. A great way for Past District Governors to continue supporting program initiatives

<u>Note:</u> Some of these classes is <u>only available for targeted attendees.</u> and session-specific reservations will be taken on a <u>first-come</u>, <u>first-served basis</u> at the time of PETS registration.

#### 4. Spouse/Partner Program

When you register for PETS you will have the opportunity to register your spouse/partner to attend the Spouse/Partner Program Thursday evening. What to do while your spouse is being trained. Come together with other spouses/partners and plan your time at PETS.

### 5. Assistant Governor Training

If you are registering for PETS as an Assistant Governor in order to support your District Governor-elect with Friday's training, please consider staying an extra day to attend Assistant Governor Training on Saturday.

Whether you will be a first-time AG in 2020 or have been on the job for a number of years, there's something in this training for everybody. Led by a knowledgeable and experienced discussion leader, you will network and exchange ideas with Assistant Governors from ten Rotary districts

#### 6. Speaker Presentations

Videos of all Guest Speakers will be downloadable from the website and mobile app.

### 7. Cancellations and Refund Policy

We hope that you will not find it necessary to do this, but should it be necessary to cancel your PETS registration please. We will defer to your DGE regarding a refund.

# 8. Appropriate Attire

Treat attending PETS like you would be going to work and you'll be fine

9. Onsite Registration Onsite registration will be held online .