

Approved: 01-30-17

Present:

President – Ron Casteneda
Vice President – Roland Cloutier
Secretary - Maryalyce Skree
Treasurer - Glen Lucas

The meeting was called to order: 6:00 p.m.

Presidents report – Thanked all the for opportunity. Operating procedures require board approval; procedures will revert back to July 9, 2016. Announcement of committee chairs for the upcoming year:

Auditor: Harry Stannenbein
Safety – Rod Mumm
Membership – Bee Be Schwarm
Education and Programs – Anne and Robert Muggli
Events – Phyllis Katzel
Public Relations – Mike Lindner
Communications – Cecilia Castaneda
Monitoring – Sharon Weinblatt
Wine Making – Walter Jefferson
Brewing – Chris Odyia
Coffee Roasting – Don Pitt and Robert Muggli
Web Master – Bob Murray

Secretary's report - none

Treasurer's report - none

Budget – Glen Lucas asked all chairs to think through what is needed for 2017. We will have firm numbers to announce later. Total cash flow into the club exceeded \$43,000, well above anticipated. Outflow, including rec center payment, \$33,000. Live TuZday generated \$8,000. Net cash flow was \$10,500. Glen will deliver the audit materials to Harry Stannenbein tomorrow. There is one request for payment, by Randy Pace, was submitted late in 2016 and that will paid in a couple days.

Committee Reports.

Safety – Oxygen bottles in the cabinet; Roland will address if the placard for bottles is required. Kenny Jordahl mentioned that the top latch on the cooler is cracked. Roland will address immediately. It was suggested that it be taken to the metal club to see if they can fix it.

Education - Bob Muggli reported that they are going to start the DVD education sessions on the 4th Saturday of every month. Both series are 6 week sessions. Coffee roasting will start on the 23rd of January. At the end of the session, they mix 3 cocktails to sample. Budget request will be submitted to Treasurer.

Public Relations – Presented a budget to Treasurer. Mike is looking for a lower cost printer. Chili cookoff ad is in the January newspaper. Posters will be here in a couple days for the A frames. Also advertised on the Rec center web page, PORA news and Independent. ZPUB – spring flyers available, in the paper, posters ordered.

Communications – Cecilia requested that events be on the calendar and then will be in the bulletin.

Membership – Bee Be reported 434 active members; 12 new, 38 renewal. Dues can be paid online.

Zymurgy Club Board Meeting January 4, 2017

Events: Phyllis Katzell not present, updates made by chairs.

1. Education committee meets January 6th. State 48 brewer Chuck Croix will be presenting to the club. We want to continue these kinds of events to encourage all members to know about brewing and feel a part of the craft.
2. Live TuZday – Jody reported that the procedure will change to “members only” for the event. In the summer it may be opened up to guests or when a larger venue is used. January 10, 17, 24, and 31. Jody foresees having a Live TuZday every week beyond that.
3. Game Night – January 13th. Donna Whiteside reported 5 or 6 games, with prizes, free event, with food supplied and one prize. Requested, and submitted budget \$125. Approved by the board.
4. Fermenting Friendships – January 5 and 19th. The event will continue beyond that.
5. Coffee Roasting – January 23rd at 1:00 p.m. Register online.
6. Food and Wine Pairing – Sharon Weinblatt reported it would be on Wednesday, January 25th, 25 member limit, with a small meal and a wine pairing. Bob Murray is doing the presentation. Registration and payments can be made online. The budget will be minimal. The wine was donated by the DeLorenzos.
7. ZPUB – ZFAC had a revenue of \$9,000 against costs of \$5,700 for 2016. There is still a significant inventory. It has been a good membership drive. Need to make a plea for volunteers in the general membership meeting. Last Friday of January through April.
8. Valentine’s dinner – Romantic Sounds of YesterYear – formal dinner – tickets available on website. Limited to 30 member couples only. February 14th.
9. When events are planned, a budget should be presented, and how much income is expected.
10. Mardi Gras Member Appreciation Weekend – February 24, 26 and 28th. Dinner on Sunday – Gumbo Sunday at the Johnson social hall, members only with a New Orleans jazz band. Need someone to chair the event. Fat Tuesday will be at Keuntz Courtyard will be the Stompers Dixieland Band.

Monitoring – Sharon Weinblatt reminds hosts and planners that she needs email with monitoring needs, times, etc., or she will assume that the host is making their own arrangements. Monitor needed for Fermenting Friendships tomorrow.

Wine Making – Walt Jefferson: making wine twice a week. When attendance tapers in the summer, it will be done by request only. Walk in cooler has individual bins; they will be rented out for \$10 for a 6 month period. Someone has to track the rentals. One person has to be in charge of the inventory and rental payments. Walt will volunteer as long as he alone keeps track. The board agreed to have Walt be in charge of the process. He will come up with procedures and report back.

Wine makers need about \$150 of miscellaneous tools. Last year we had an issue where we needed more corboys. We are approaching maximum capacity and he expects to not have enough in another month. Walt will submit his needs for this year’s budget and the expenses will come from Walt.

Brewing – Chris Odyia not present, but he is continuing as the Brewmaster.

Coffee Roasting – Robert Muggli announced that we now have a ½ pound roaster, coffee water warmer, and 16 pounds of coffee. We will charge \$5 for class; roasting sessions will be for 2 – 3 people; everyone will take home some roasted coffee. The equipment totaled \$953.65.

Zymurgy Club Board Meeting January 4, 2017

Webmaster – Bob Murray reporting some layout changes and scrolling pictures on the website and a new look periodically. Bob asked for suggestions to be submitted to him. He will also set up ticket sales online upon request.

Audit – Harry Stennenbein does not have materials. Will be ready to audit as soon as he receives them.


Other Business:

1. When equipment is used and broken, it must be reported. Do not put it away broken.
2. Submit suggestions to the board for the board meetings.
3. Board meetings will continue on the 1st Wednesday of the month and General Meetings on the 2nd Wednesday of the month.
4. General meeting at the picnic on April 8th.
5. November suggested for the annual meeting, required, with the election for officers.
6. Kenny Jordahl addressed the board about concern for shade for brewing. He found a 10' by 20' car canopy for \$99. Walt Jefferson reported that they need special storage and takes at least 3 people to assemble. Must be anchored to something. Approval must be obtained by the rec centers.
7. Kenny Jordahl requested a portable, folding stage for entertainment.
8. Walt Jefferson thanked the board and membership for the approval of the new cabinet.

Meeting adjourned at 7:28 p.m.

Minutes respectfully submitted,

Maryalyce Skree
Secretary

 ANNUAL FINANCIAL STATEMENT UNAUDITED		CLUB: Zymurgy LOCATION: R.H. Johnson Center Building D3 REPORTING PERIOD: FROM: January 1, 2106 To: December 31, 2016	
REPORT CURRENT YEAR INCOME		REPORT CURRENT YEAR OPERATING EXPENSES & EQUIPMENT PURCHASES	
(1) SALE OF SUPPLIES.....	\$0.00	(14) COST OF SUPPLIES SOLD (Complete Page 4).....	\$0.00
(2) MEMBERSHIP DUES (From page 3 line 9).....	\$6,020.00	(15) OPERATING SUPPLIES (Club Operating Supplies & Services)	\$3,136.43
(3) INSTRUCTION FEES COLLECTED.....	\$4,482.00	(16) EQUIPMENT PURCHASES.....	\$3,470.71
(4) REGISTRATION / ADMISSION FEES COLLECTED		(17) EQUIPMENT MAINTENANCE / REPAIRS.....	
A. FOR REGULAR EVENTS / TOURNAMENTS.....	\$27,180.70	(18) FACILITY MAINTENANCE (Requires Contract).....	
B. SPECIAL EVENTS.....		(19) ENTERTAINMENT EXPENSES:	
(5) LOCKER FEES COLLECTED.....	\$680.00	(A) Event Expenses	14,235.48
(6) CONTRIBUTIONS / GIFTS RECEIVED (See Limitations in Instructions)	\$403.00	(B) MEALS	
(7) PRIZE MONIES COLLECTED.....		(C) PICNICS / TRIPS	
(8) MONIES COLLECTED FOR PARTIES, PICNICS, ETC.....		(D) EQUIP / RENTAL ETC.	
(9) CLUB'S INCOME FROM VILLAGE STORE SALES (Complete Page 4)...	\$0.00	TOTAL ENTERTAINMENT EXPENSE.....	\$0.00
(10) CLUB'S INCOME FROM CRAFT FAIR SALES (Complete Page 4).....	\$0.00	(20) CONTRACTOR / INSTRUCTOR FEES PAID OUT.....	
(11) INTEREST INCOME.....	\$2.27	(21) PRIZE MONEY PAID OUT.....	
(12) OTHER:		(22) AWARDS.....	
Logo Item Sales.....	\$2,404.00	(23) OTHER:	
To repay Loan Suspense on purchase of refrigerators.....	-\$1,250.00	Office Expenses.....	\$405.84
Membership Badges.....	\$995.00	Advertising Exp.....	\$289.55
.....		lease Payment to RCSCW.....	\$9,725.00
.....		Logo Clothing Cost.....	\$1,420.91
(13) TOTAL INCOME.....	\$40,916.97	(24) TOTAL EXPENSES.....	\$32,683.92
PREPARED BY (print name and telephone no.)		(25) NET INCOME (LOSS) FOR YEAR.....	\$8,233.05
AUDITED BY (print name and telephone no.)			

UNAUDITED

CLUB: Zymurgy

ANNUAL FINANCIAL STATEMENT

LOCATION: R.H. Johnson Center D3

(Continued)

REPORTING PERIOD: FROM: January 1, 2016 To: December 31, 2016

INCOME / EXPENSE SUMMARY (From page 1)		(27) BALANCE SHEET / STATEMENT OF NET WORTH AT YEAR END		AS OF DEC. 31 2015	AS OF DEC. 31 2016
(13) TOTAL INCOME		ASSETS:			
(24) TOTAL EXPENSES		CASH ACCOUNTS:			
(25) NET INCOME / (LOSS)		(A) PETTY CASH ACCOUNT.....		\$3,227.94	\$8,545.83
		(B) DAILY OPERATING BANK ACCOUNT.....		\$15,835.22	\$11,345.38
		(C) SAVINGS ACCOUNTS OR CD's (Not in Reserve Account).....			\$9,725.00
		(D) EQUIPMENT RESERVE ACCOUNT.....			
		INVENTORY OF RESALE SUPPLIES ON HAND(From lines 7 and 11 on page 4).			
		SCW Current Portion of Lease Payable Jan. 15, 2017.....		\$9,725.00	\$9,725.00
		SCW Future Payable due Jan. 15, 2018 and 2019.....		\$28,675.00	\$18,950.00
		TOTAL ASSETS		\$57,463.16	\$58,291.21
(28) MEMBERSHIP SUMMARY & DUES:					
(NOTE: Complete Page #3)					
(A) NO. MEMBERS BEGINNING PERIOD					
(B) MEMBERS ADDED THIS PERIOD					
(C) LESS MEMBERS DELETED THIS PERIOD					
(D) TOTAL MEMBERSHIP END OF PERIOD					
ANNUAL DUES PER MEMBER					
(29) RECONCILIATION OF NET WORTH					
(27a) NET WORTH 2015				\$1,700.00	\$4,020.00
(25) NET INCOME / (LOSS)				\$9,725.00	\$9,725.00
(27b) NET WORTH 2016				\$28,675.00	\$18,950.00
				\$40,100.00	\$32,695.00
				27a	27b
				\$17,363.16	\$25,596.21

PRESIDENT (signature & telephone No.)		TREASURER (SIGNATURE)		DATE:	
AUDITED BY (signature)					

(27a) On the left (Reconciliation of Net Worth) must equal 27a on the right at the bottom of the column
(27b) on the left (Reconciliation of Net Worth) must equal 27b on the right at the bottom of the column.



Arizona's Premier Active Adult Golf Community

CLUB NAME: Zymurgy

REPORTING YEAR 2016

RECONCILIATION OF MEMBERSHIP DUES UNAUDITED							
Line No.	ITEM	REFERENCE DATA ONLY			USE DATA IN THESE COLUMNS ON CURRENT YEAR REPORT		
		A	B	C	NO. OF MEMBERS	DUES INCOME	PREPAID DUES*
		DUES AMOUNT	NO. OF MEMBERS	TOTAL DOLLAR AMOUNT			
1a	Last Year's Members (Page 2 Line 28)(A)		308		308		
1b	Last Year Prepaid Dues (Page 2 Line 27)(H)			\$1,700.00			\$1,700.00
2	Current Year Dues Paid in Previous year	\$20.00	85			\$1,700.00	\$1,700.00
3	Current Year Dues Paid in Current Year	\$20.00	106	\$2,120.00		\$2,120.00	
4	Current Year New Members at Full Dues	\$20.00	110	\$2,200.00	181	\$2,200.00	
5	New Members Prorated Dues	\$0.00	0	\$0.00	0	\$0.00	
6	Previous Year Members Not Renewed		68		68		
7	Next Year Dues Paid in Current Year	\$20.00	201	\$4,020.00			\$4,020.00
8	TOTAL MEMBERS in Current Year (Enter on Page 2 Line 28)(D)				434		
9	CURRENT YEAR DUES INCOME IN CURRENT YEAR (Enter on Page 1 Line 2)					\$6,020.00	
10	NEXT YEAR DUES COLLECTED IN CURRENT YEAR (Enter on Page 2 Line 27 (H) LIABILITIES)						\$4,020.00

*Prepaid dues appear on the Balance Sheet. The previous year amount is added to your current year Cash Flow Revenue, and the current year Receipts of next year's dues are deducted from Revenue and placed on the current year Balance Sheet.

DO NOT TOTAL REFERENCE COLUMNS A, B, & C

RECONCILE CASH BOOK	
Total dues revenue collected in Current Year	\$8,340.00
Plus prepaid dues from previous Balance Sheet	\$ 1,700.00
Less prepaid dues on current Balance Sheet	\$ 4,020.00
Net dues income for Income Statement (Line 2)	\$6,020.00