

**SCW Zymurgy Club Board Meeting Minutes**  
**Wednesday March 5, 2014**  
**Approved April 2, 2014**  
**Zymurgy Room, Activities Center RH Johnson Rec Center**

**Board Members and Committee Chairs Present:** Gary Dawson, Randy Pace, Sheri Houck, Nancy Pines, Donna Whiteside and Crystal Tavares

Meeting called to order by President Gary Dawson at 3 PM

**Membership and Badges:** Crystal Tavares

Current membership is 160, 43 of which are new members

Crystal has orders for 2 badges. She needs 10 to place order.

Nancy suggested that Crystal collect money in advance for badges instead of after badges are made so that the club is not stuck paying for any unclaimed badges. Crystal said she would make that change.

**Treasurer's Report:** Nancy Pine

Nancy has been sick, she was unable to complete report for today's meeting. She will send the completed report to Sheri Houck, Secretary when completed.

Other Issues: Nancy discussed a problem with our bank account closing date of midmonth for bank statements. The date has changed because the bank does not consider our account as a business account. The change is not compatible with 'Cash Basis Accounting' & record keeping. Once we receive our Non Profit status from the IRS and show the certification to the bank they will revert back to the original account with month end closing date. Nancy reported that the change will not require board members signatures again.

Nancy stated that when dealing with paper work related to the REC center our PO Box address should be used, no personal addresses. Our address is PO Box 5566, Sun City West, AZ 85376

Issue of email addresses on the website was discussed. No personal email addresses should be used.

It was stated that Roberta Davidson needs to know who has access to the website. Currently that is Crystal, Nancy and Maryalyce.

**Fund Raising Topic:** Gary stated that he would like to know the amount of money that is actually made from a fund raising activity, like the Raffle. He said an estimated dollar amount should be calculated for donations and then subtracted from the total cash taken in from the event/activity to determine the correct funds the club earned. This information would be helpful in deciding whether to repeat the activity/event again in the future and give the board an idea of how much club members are giving in donations.

**Discussion on the Membership:** When do we cut off sending email notices for those who have not yet renewed their membership for 2014? Concerns were discussed on membership lists; 2013 versus 2014. Maryalyce has her own list. Crystal will check with her to make sure the list matches hers.

**Secretary Notes:** Sheri Houck reported that minutes of the Board Meetings and General Membership meetings will be emailed to all board members and Committee Chairs who attended the meetings once they are written. She would like an email reply from everyone of approval of minutes as stands/changes that need to be made. At the next Board meeting the minutes will be amended/approved and then Sheri will submit the minutes to Roberta Davidson to post on the website.

Sheri presented information on advertising in the PORA newsletter, the Independent and in the Rec Center newsletter. Donna stated that Maryalyce is already doing this advertising.

Sheri also shared a form she created for those interested in having the Zymurgy club represented at a community event. It was decided that Sheri would email a copy of the form to everyone present for review and changes. The form will be discussed again at the next board meeting in April. (form on file)

**Events:** Donna Whiteside

Donna reported that to date 53 tickets have been sold for the St Patrick's Day Party. Donna will check with Sue to see when the planning meeting is to take place. Canned music is available at the cost of a free dinner for the D-jay. Everyone agreed that we should get the D-jay.

Nancy reported that the Cruise has 39 people registered to attend at present. She is hoping for more.

Donna discussed the April Picnic. She needs to know who is bringing the main Entree foods. Members will be asked to bring side dishes and desserts. Crystal and Susan Polizzi will be working on games. Placement of BBQ's was discussed. It was agreed that Donna would have a budget of \$100 maximum to spend for needed supplies for the picnic.

Donna said she is planning a White Out event for June. Everyone would wear white clothing and bring white wines and white foods. She said that the Zymurgy club hosted such an event in the past and it was a lot of fun.

Donna also reported that the Boomers will no longer be loaning us their clubroom to hold functions. We discussed other possible places.

Donna said that she needs someone to chair the Cuisine (food and wine pairing) events.

**Brew System and Building Update:** Randy Pace said that he is having difficulty getting a response from the Architect. He has contacted Cindy, but she hasn't heard anything either. Sheri suggested that we contact our Chartered Club liaison person. She volunteered to send everyone via email his name and contact information.

Randy mentioned that he gathered some information for a possible Wine Tour in California. He said that Sharon Weinblatt will help to organize this event.

Meeting adjourned by general consent at 4:31 PM

Minutes recorded by,  
Sheri Houck, Secretary