



MAKING SURE YOU GET THE BEST DEAL TO REGISTER FOR THE RI MELBOURNE CONVENTION

If you have not yet registered for the RI Convention in Melbourne in May 2023, **here's how to get the lowest price possible:**

1. Book as soon as possible and before 15 December, when the cost to register increases by US \$100
2. Make sure that you select the option when you come to pay with your credit card (preferred option) that you **select AUD** from the **dropdown menu**. This will ensure that you do not pay credit card fees, commissions or incur a poor exchange rate. You will be billed at the "Rotary" exchange rate for that month, which will be better than the rate offered by your credit card provider
3. In the circumstance that you do need to cancel your booking it will also ensure that you get the best exchange rate on your refund and avoid other costs
4. If you or your partner or other guest are **under the age of 30**, you can access a really great registration rate of only **US \$125!**
5. Children are welcome too for a very nominal fee

If you are still uncertain about your payment, or if there seems to be no option to pay in AUD choose the payment option of "Pay Later" and then contact the Rotary Office in Sydney at risppo.finance@rotary.org, providing your registration ID so they can assist you to complete the registration.

How to register:

Go to: [Melbourne | Rotary Convention](#)

Please **follow the step by step instructions below** if you need assistance with the process to register.

At the same link you can also reserve **accommodation** from a range of price options.

Other Conference Opportunities:

To reserve a spot at **Signature events** and **host hospitality** events or to arrange a **tour** in conjunction with your visit to Melbourne please visit the Host Organisation Committee website at: [Rotary International Convention, Melbourne 2023 \(27-31 May\) \(rotarymelbourne2023.org\)](https://rotarymelbourne2023.org)

HOW TO REGISTER FOR THE INTERNATIONAL CONVENTION



Rotary INTERNATIONAL CONVENTION

4-8 June 2022
HOUSTON, TEXAS, USA


27-31 May 2023
MELBOURNE, AUSTRALIA

1

IMAGINE WHAT'S NEXT

REGISTER

Click the yellow
REGISTER button
to start.

Rotary 

 MELBOURNE
2023

**To register online for the convention, you will need an active
My Rotary account.**

**You can register for a My Rotary account using the
instructions at the following link:**

[MY ROTARY](#)

2. Guests

3. Sessions

4. Summary

Personal Information

All information is required unless otherwise indicated. Please update any information. Please use Roman characters when providing information.

	John M. Hannes Rotary International One Rotary Center 1560 Sherman Ave. Evanston IL 60201 UNITED STATES	
	John	<button>Update</button>
Email	RIRegistration@rotary.org	<button>Update</button>
Phone (Optional)	1-847.866.3275	<button>Update</button>
Emergency Contact	Arch Klumph 1 8478663495	<button>Update</button>

Current or Former Classification

Surgeon

Dietary restriction

Vegetarian

Special needs

Braille Materials Needed

Update

☐ I would like to be a [Sergeant At Arms](#) ?

☐ I do not want my personal information shared for convention-related activities. ?

Save and continue

2

Begin by reviewing your personal information.

Update your personal information by clicking the grey UPDATE Buttons.

Click SAVE AND CONTINUE to proceed to the Guest page.

1. Personal Info

2. **Guests**

3. Sessions

4. Summary

5. Make Payment

6. Confirmation

Register for 2023 RI Convention - Melbourne

Guests

You currently have no guests in your list. Click "Add a guest" to start building your list.

Add a guest

If you do not wish to add guest please "continue" below.

Please note: To maintain our data privacy standards, online registration is not available for guests age 18 and under. To register a guest of this type, please complete and submit the Parent Consent form.

Back

Continue

Add guests by clicking ADD A GUEST.

If you are registering a child age 18 or under, you will need to complete and submit the Parent Consent form.

Add people to your guest list

No previous guest list

Search for person not listed

If your guest is not listed above, please enter the information below using one or more fields. The more information you provide, the more restricted the search.

First Name

Last Name

City

Member ID

Country

Select

☒ Search all potential registrants

☐ Search within specified club only

Club name

Cancel

Search

Add guests who have attended past events with you.

Or search for your guest using the provided fields.

If when you search your guest's name they do not appear, you will be given the option to create a new guest.

Please note: You must first search for the guest you want to add in order to access the CREATE A NEW GUEST option.

Guest search results



Which of these people would you like to add to your guest list?



Record Not Found

New Search

To begin adding a guest to your list, click CREATE A NEW GUEST.

If none of the people listed above is the person you want to add as a guest, you can add their information.

Create a new guest

Cancel

Back



Add a new person to guest list



* Required

First Name*

Jane

MiddleName

Last Name*

Smith

Gender*

Female

Year of birth (if 19 or younger)

Select

Primary language*

English

Relation*

Spouse/Partner

Email

☐ Business ☐ Personal

Enter your guest's information in the appropriate fields.

☐ Address the same as main registrant

Address type*

Home

Country*

United States

Address 1*

1560 Sherman Ave

Address 2

Address 3

City*

Evanston

State/Province

Illinois

Postal code

12345

Clicking ADD will include your guest on your list.

[Cancel](#)

[Back](#)

[Add](#)

Click **SAVE AND CONTINUE** to proceed to the Sessions page.

Register for 2023 RI Convention - Melbourne

Sessions

JESSICA CASTELLANOS SESSIONS

- | | |
|--|------------|
| <input type="checkbox"/> Imagine What's Next Luncheon
31-May-2023 - 31-May-2023 | |
| <input type="checkbox"/> President-elect's Leadership Luncheon
30-May-2023 - 30-May-2023 | 70.00 USD |
| <input type="checkbox"/> Youth Exchange Officers Preconvention
26-May-2023 - 27-May-2023 | 125.00 USD |
| <input type="checkbox"/> Youth Exchange Officers Banquet
26-May-2023 - 26-May-2023 | 125.00 USD |
| <input type="checkbox"/> President's Recognition Luncheon
29-May-2022 - 29-May-2023 | 70.00 USD |

4

Select any Rotary-ticketed events you want to attend.

Click **SAVE AND CONTINUE** to proceed to the Summary page.

If an event is sold out, tickets may occasionally become available due to cancellations. Any such tickets that become available can be purchased online on a first-come, first-served basis. If you are interested in purchasing tickets, please check for availability periodically.

Summary

Listed below are the current charges (fees due) for you and any guests.

JESSICA CASTELLANOS

Item	Price	Due
2023 RI Convention - Melbourne	425.00 USD	425.00 USD
Subtotal	425.00 USD	425.00 USD
Total Due	425.00 USD	

Review your registration total.

Personal Data Sharing

Your privacy is important to Rotary and the personal data you share with Rotary will only be used for official Rotary business. This means that your personal data will be used to enable your attendance and participation during the Event and to facilitate your Event experience (for example we may share your personal data to print name badges). Personal data you provide when registering may be transferred to Rotary service providers (for example affiliated entities) to assist Rotary in planning Event-related activities. You may receive information about the Event and supplementary services via email. You may object to the use of your email address at any time by sending a message to ri.registration@rotary.org.

Photography release

By attending, participating in, or visiting the Rotary International Event, including any pre or post activities, Rotary official events, or activities organized by affiliated entities, you consent to be recorded by any means, including still photography, audio, interview, and video and to have this information on its website, in its print and electronic publications and in other materials created by Rotary. Rotary retains this information for historical and research purposes. You grant Rotary, at no charge, a perpetual and irrevocable right to use, copy, display, modify, and license use of these recordings and your image and voice, for official Rotary business in connection with the event.

Review the cancellation policy and check the verification box.

By submitting this registration and ticket form, I verify that I have read and agree to the notices and to the cancellation policy and to the use of my data in this form for the purposes as described above. My personal information collected on this form is subject to Rotary's Privacy Policy (<https://my.rotary.org/en/privacy-policy>).

Cancellation Policy

☐ By checking this box, I verify that I have read and agree to the notices above, to the use of my data for the purposes of the realization of this event as described above, and to the [cancellation policy](#)

Back

Save and continue

Click SAVE AND CONTINUE to proceed to the Payment Option page.

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Register for 2023 RI Convention - Melbourne

Make Payment

Select currency

US Dollar ▾

Payment total: 425.00 USD

Choose to pay now,
or pay later.

PAYMENT OPTION

If you choose to pay now,
first select your currency.

You may pay now with a credit card, or pay later. Please note that if you choose to pay later, you may be subject to the higher onsite rate, and you will NOT be registered for ticketed events. All ticketed events must be paid for at the time of registration.

☐ Pay now

Select Card ▾

Then select your card type.

☐ Pay LaterIf you select PAY LATER, you will
receive the following message...

Back

Continue

Pay Later



Warning

If you choose to Pay Later, you will not be registered for ticketed events. To avoid this you must pay for your registration now with a credit card.

Currency restriction rules

To avoid possible late fees, those that are not from currency restricted countries are encouraged to pay online or at their local International Office or fiscal agent. (Please refer to the dates and notices on your confirmation or fees due document.) Online registrants from currency restricted countries that do not have an RI office or fiscal agent, may pay at the event at the same rate of the day they register. All ticketed session events must be paid for at the time of registration.

Continue to pay later

Pay now

Please refer to the Registration Fees page at convention.rotary.org to see the breakdown of the registration fee structure.



Register for 2023 RI Convention - Melbourne

Payment confirmation

Your payment of **315.00 USD** has been processed. You are registered for the 2023 RI Convention - Melbourne. Your registration ID is **10**, print this page for your reference.

Sessions



Please note your Registration ID and summary.

Next steps

Book hotel

Learn more

Order host event tickets

You are now registered for the convention! You can make changes by visiting convention.rotary.org and clicking the yellow REGISTER button to manage your registration.

If you experience any difficulty with the online registration process, please contact:

RIRegistration@rotary.org