



Norfolk Rotary Charities 2019 Grant Guidelines and Application

The Rotary Club of Norfolk is the oldest and largest community service club in Hampton Roads.

Thanks to generous donors to Norfolk Rotary Charities, its nonprofit affiliate, and its endowment, our Club annually awards grants to 501(c)3 nonprofit organizations doing great work in our community.

In 2019 grants are available to nonprofit organizations working to improve life in South Hampton Roads. Our typical grant size is \$1,000 to \$2,000.

Applications must be postmarked by January 31, 2019. The application form is on the next page.

All applicants must:

1. Be an established 501(c)3 nonprofit organization working in Hampton Roads. (Note: There is a preference for organizations working regionally or primarily in Norfolk.)
2. Not have received a Rotary Club of Norfolk grant in 2017 or 2018.
3. Apply for 2019 funding for either:
 - (a) specific supplies, equipment or tangible items. (Note: this will not fund salaries, scholarships or operating expenses)
 - (b) operating costs for an innovative program targeting unique client needs (this category is new for 2019 and will be a trial grant for only 3-4 organizations)
4. Complete the application below and submit it with five additional copies by the deadline. (Please DO NOT submit additional materials such as DVDs, annual reports, newsletters, Form 990s, etc.).
5. Be willing to speak to the Rotary Club of Norfolk and share information about how the grant would help your organization accomplish its mission.

Please note that grants will be awarded in the Spring of 2019



Norfolk Rotary Charities 2019 Grant Application

Please complete both pages of the following application and mail the original plus five copies (with NO additional materials, please) to: Rotary Club of Norfolk, 414 W. Bute Street, Norfolk, VA 23510. Applications must be postmarked by January 31, 2019 in order to be considered for a grant.

1. Organization Name, Mailing Address, Telephone number, Email and Website addresses:

2. Name of Primary Contact Person for this application, position, phone number and email address:

3. What is your organization's primary mission?

4. How long has your organization worked in Hampton Roads?

5. How does your organization help improve life in our region? How do you measure success?

6. Complete 6(a) or 6 (b)
 - (a) What specific supplies, equipment or materials are you requesting funding to support?

 - (b) Describe an innovative program for which you require operating funding.

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7. What is the amount of funding requested?

8. What is the budget for the project you are requesting funds to support? If Rotary grant funds do not cover it all, how will you make up the difference?

9. Briefly detail your programs, target audience, number of participants in Hampton Roads, size of staff, number of volunteers and annual budget.

10. How would a Rotary grant help you improve your work in your target area?

11. If your organization were to receive a \$5,000 to \$10,000 grant for equipment or supplies to enhance your work or support a program, how would your organization use these additional funds?

12. Please list any volunteer opportunities for our club members that your organization may have.

Applicant Name (*please print legibly*) Title

Date

Mail your completed application and five copies by January 31, 2019 to:

Rotary Club of Norfolk
414 W. Bute St.
Norfolk, VA 23510